

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



DENNIS P. CAFFERTY, Secretary
of the El Toro Water District and
the Board of Directors thereof



AGENDA

EL TORO WATER DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS

November 25, 2025
7:30 a.m.

BOARDROOM, DISTRICT OFFICE
24251 LOS ALISOS BLVD., LAKE FOREST, CA 92630

This meeting will be held in person. As a convenience for the public, the meeting may also be accessed by Zoom and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the virtual component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.

Members of the public who wish to comment on any item within the jurisdiction of the District or on any item on the agenda, may attend the meeting in person at the District's office or may observe and address the Meeting by joining at this link: <https://us02web.zoom.us/j/86800929267> (Meeting ID: 868 0092 9267).

Members of the public who wish only to listen to the telephonic meeting may dial in at the following numbers (669) 900-6833 or (346) 248-7799 with the same Meeting ID noted above. Please be advised the Meeting is being recorded.

CALL MEETING TO ORDER – President Gaskins

PLEDGE OF ALLEGIANCE – Director Havens

ROLL CALL (Determination of a Quorum)

ORAL COMMUNICATIONS/PUBLIC COMMENTS

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for "COMMENTS REGARDING NON-AGENDA ITEMS." The public may identify themselves when called on and limit their comments to three minutes.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

1. Consider Board Member's Request for Remote Participation (AB 2449)

2. Presentation of Awards, Recognitions, Certifications and Introductions

a. Service Awards

Mr. Cafferty will recognize and congratulate Jake Knoke, Maintenance Worker III, for 10 years of service.

3. Consent Calendar

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

- a. Consider approving the minutes of the October 13, 2025 Special Board meeting
- b. Consider approving the minutes of the October 23, 2025 Board meeting
- c. Consider approving Vice President Freshley and Director Monin to attend the CASA Winter Conference from January 14-16, 2026 with approved travel accommodations from January 13-16, 2026.
- d. Consider approving Director Monin to attend the Urban Water Institute Spring Conference from February 25-27, 2026 with approved travel accommodations from February 25-27, 2026.

Recommended Action: The Board will consider approving the above Consent Calendar.

4. Director Reports for Meetings Attended (Oral Report)

GENERAL MANAGER ACTION ITEMS

5. **Strategic Plan 2026-2030** (Reference Material Included)

Staff will review and discuss the final draft of the Strategic Plan 2026-2030 document. The final draft incorporates the Board of Directors comments from the October 13, 2025 Special Board meeting.

Recommended Action: Staff recommend the Board approve and adopt the Strategic Plan 2026-2030.

6. **Administrative Code Update – Identity Theft Prevention Program**
(Reference Material Included)

Staff will review and comment on revisions to Section 9020 of the Administrative Code to update the District's Identity Theft Prevention Program.

Recommended Action: Staff recommend that the Board approve the amendments to Section 9020 of the El Toro Water District Administrative Code.

7. **Resolution No. 25-11-1 Board and Committee Meetings Schedule for the 2026 Calendar Year** (Reference Material Included)

Staff will review and comment on Resolution No. 25-11-1 which adopts the District's schedule of Board and Committee meetings for the 2026 calendar year.

Recommended Action: The Board of Directors will consider adopting Resolution No. 25-11-1, which adopts the District's schedule of Board and Committee meetings for the 2026 calendar year.

RESOLUTION NO. 25-11-1

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE ELTORO WATER DISTRICT
ESTABLISHING DATE, TIME, AND PLACE OF
REGULAR BOARD MEETINGS,
BOARD ENGINEERING AND FINANCE & INSURANCE COMMITTEE
MEETINGS AND STANDING ADVISORY COMMITTEE MEETINGS
OF THE BOARD OF DIRECTORS
FOR CALENDAR YEAR 2026

GENERAL MANAGER INFORMATION ITEMS

8. **General Manager's Monthly Report** (Reference Material Included)
Staff will review and comment on the General Manager's Monthly Report.
9. **Legislative Reports** (Reference Material Included)
Staff and General Counsel will review and comment on the Legislative reports.
10. **Public Education and Outreach Report** (Reference Material Included)
Staff will review and comment on the Public Education and Outreach report.
11. **Water Use Efficiency Report** (Reference Material Included)
Staff will review and comment on the Water Use Efficiency Report.
12. **SOCWA Report** (Reference Material Included)
 - a. SOCWA Board Meeting – November 6, 2025
 - b. SOCWA Engineering Committee Meeting – November 13, 2025
 - c. SOCWA Finance Committee Meeting – November 18, 2025
13. **Municipal Water District of Orange County (MWDOC) Report** (Reference Material Included)
 - a. MWDOC Planning/Operations Meeting – November 3, 2025
 - b. MWDOC MET Directors Workshop – November 5, 2025
 - c. MWDOC Admin/Finance Meeting – November 12, 2025
 - d. MWDOC Board Meeting – November 19, 2025
14. **Local Agency Formation Commission Report** (Reference Material Included)
Report on the November 12, 2025 LAFCO meeting
15. **ISDOC Meetings Report** (Reference Material Included)
Report on the November 4, 2025 ISDOC Executive Committee meeting.
16. **WACO Meeting Report** (Reference Material Included)
Report on the November 7, 2025 WACO Meeting

COMMITTEE AND GENERAL INFORMATION

17. Dates to Remember for November/December (Reference Material Included)

COMMENTS REGARDING NON-AGENDA ITEMS

ATTORNEY REPORT

CLOSED SESSION

At this time the Board will go into Closed Session as follows:

1. Pursuant to Government Code Section 54956.9 (d) (2) to consult with legal counsel and staff – Anticipated Litigation.
2. Pursuant to Government Code Section 54957(b)(1) to conduct the General Manager's annual performance evaluation.

REGULAR SESSION

REPORT ON CLOSED SESSION (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

18. General Manager Compensation

Board Action: The District's Board of Directors will discuss and consider granting the District's General Manager a compensation increase in the amount and form as determined by the Board.

ADJOURNMENT

The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, CA. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.

Request for Disability-Related Modifications or Accommodations

If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Marisol Melendez at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Marisol Melendez.