

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
EL TORO WATER DISTRICT
April 24, 2025

President Gaskins called the meeting of the Board of Directors of the EL TORO WATER DISTRICT to order at 7:30 a.m.

Vice President Freshley led the Pledge of Allegiance to the flag.

Committee Members MARK MONIN, MIKE GASKINS, KAY HAVENS, KATHRYN FRESHLEY, and WYATT McCLEAN participated.

Also present were DENNIS P. CAFFERTY, General Manager, GILBERT J. GRANITO, General Counsel, VISHAV SHARMA, CFO, HANNAH FORD, Director of Engineering, JUDY CIMORELL, Director of Human Resources, SCOTT HOPKINS, Operations Superintendent, MIKE MIAZGA, Information Technology Manager (Zoom), and MARISOL MELENDEZ, Recording Secretary.

Determination of a Quorum

Five Board members were present for the meeting, therefore a quorum was determined.

Oral Communications/Public Comments

There were no comments.

Items Received Too Late to be Agendized

President Gaskins asked if there were any items received too late to be agendized. Mr. Cafferty replied no.

Consent Calendar

President Gaskins asked for a Motion.

Motion: Director Monin made a Motion, seconded by Director Havens to approve the Consent Calendar.

Roll Call Vote:

Director McClean	aye
Director Havens	aye
Director Monin	aye
Vice President Freshley	aye
President Gaskins	aye

Directors Reports for Meetings Attended

Director Havens stated that she attended the Board Budget Workshop, the Laguna Woods Third Landscape Committee, the WACO Meeting, the MWDOC Met Directors Workshop, the MWDOC Elected Officials meeting, the MWDOC P&O meeting, the Growing the Urban Forest webinar, the OCWA meeting, the Lake Forest Meet the Mayor event, the OC Reuse meeting, the Engineering and Finance meeting, the KUCI radio interview, and today's Board meeting.

Vice President Freshley stated that she attended both ETWD's regular Board meetings, the SOCWA Board meeting, the SOCWA Executive Committee meeting, the SOCWA Finance Committee meeting, the RRC meeting, the WACO meeting, the Laguna Woods City Council meeting, the OCWA luncheon, the MWDOC P&O meeting, the MWDOC/MET Directors Workshop, the MWDOC Board meeting, the LAFCO meeting, the Strategic Planning committee meeting, the Agenda Review meeting, will attend the ISDOC Quarterly meeting, and the Lake Forest Meet the Mayor event.

Director McClean stated that he attended the Board Budget Workshop, the Engineering and Finance meeting, the regular Board meeting, the SOCEC meeting, the MWDOC meeting, the WACO meeting, the Meet the Mayor/Chamber of Commerce event, and will be attending the Delta Tour.

Director Monin stated that he attended the ISDOC Executive Committee meeting, the MWDOC Met Directors Workshop, the WACO meeting, the WACO Planning

meeting, the MWDOC Elected Officials meeting, the MWDOC A&F meeting, the Board Budget Workshop, the MWDOC P&O meeting, the MWDOC Board meeting, the Meet the Mayor event, a Chamber Business Development event, will be participating in TV-6 next Monday, the District's Board meeting, the Engineering and Finance meeting, and will be attending the ISDOC Quarterly meeting next week.

President Gaskins stated that he attended the Board Budget Workshop, the MWDOC P&O meeting, the Agenda Review meeting, the MWDOC Board meeting, the OCWA Luncheon, the Laguna Woods City Council meeting, today's Board meeting, ETWD's Engineering and Finance meeting, the President/VP/GM meeting, the RRC meeting next week, and the ISDOC Quarterly Luncheon.

General Manager Information Items

City of Laguna Woods Warehouse/Storage Concept

Mr. Cafferty stated that the City of Laguna Woods has expressed interest in using space at the Water Recycling Plant (WRP) for a storage facility to house parts, materials, and equipment. He met with City and District staff at the WRP to discuss potential areas. The discussion is in the early conceptual stage, and if the Board agrees with proceeding, further discussions regarding a formal agreement will be pursued. The Board discussed the potential arrangement, asked questions, and agreed to have staff continue discussions with the City on the matter.

Mr. Cafferty also provided an update on the OCFA Fire Station. He noted that the City has submitted a draft lease document to OCFA and is currently in negotiation.

General Manager's Monthly Report

Vice President Freshley inquired about the Total Consumption Comparison chart on page 54 and the Potable Water Sales chart on page 25. Mr. Cafferty explained that the chart on page 25 compares water consumption to the budget while the chart on page 54 compares sales from one year to the next.

Legislative Reports

There were no comments.

Public Education and Outreach Report

Mr. Cafferty reported that Director Monin is scheduled to appear on Laguna Woods Village Television on April 28, 2025. He also reported that staff is continuing to work on the 2025 Water Quality Report, which will be distributed soon.

Water Use Efficiency Report

There were no comments.

SOCWA Reports

Vice President Freshley noted that the meeting focused on financial matters and their impact on member agencies.

Ms. Ford reported that staff is coordinating with SOCWA on the HMGP funding application for the Effluent Transmission Main Project.

Mr. Cafferty stated that the budget was reviewed at the Finance Committee meeting and is currently pending the cost share amounts for the District.

MWDOC

Mr. Cafferty reported that MWDOC has adopted their budget, and the impact on the District's total cost was reasonable. He also noted that MWDOC's Board compensation was discussed.

SOCAG

Mr. Cafferty stated that MWDOC and OCWD provided brief updates.

LAFCO

Vice President Freshley reported that Mr. Luis Tapia's appointment as interim Executive Director was reconfirmed. She also stated that strategic planning was discussed, and staffing will be discussed at the next meeting.

ISDOC

Director Monin stated that support for AB 259 and SB 496 was discussed.

WACO

Director Monin stated that the committee discussed the Seitz reservoir.

COMMITTEE AND GENERAL INFORMATION

Dates to Remember for February/March

There were no comments.

Comments Regarding Non-Agenda Items

There were no comments.

Attorney Report

Mr. Granito reported that there is no need for a Closed Session today.


Adjournment


There being no further business to come before the Board, the meeting was adjourned at approximately 8:39 a.m.

Respectfully submitted,


MARISOL MELENDEZ
Recording Secretary

APPROVED:


MIKE GASKINS, President of
the El Toro Water District and the
Board of Directors thereof


DENNIS P. CAFFERTY, Secretary
of the El Toro Water District and
the Board of Directors thereof