

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



DENNIS P. CAFFERTY, Secretary
of the El Toro Water District and
the Board of Directors thereof



AGENDA

EL TORO WATER DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS & PUBLIC HEARING

**May 22, 2025
7:30 a.m.**

**BOARDROOM, DISTRICT OFFICE
24251 LOS ALISOS BLVD., LAKE FOREST, CA 92630**

This meeting will be held in person. As a convenience for the public, the meeting may also be accessed by Zoom and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the virtual component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.

Members of the public who wish to comment on any item within the jurisdiction of the District or on any item on the agenda, may attend the meeting in person at the District's office or may observe and address the Meeting by joining at this link:
<https://us02web.zoom.us/j/84518675369> (Meeting ID: 845 1867 5369).

Members of the public who wish only to listen to the telephonic meeting may dial in at the following numbers (669) 900-6833 or (346) 248-7799 with the same Meeting ID noted above. Please be advised the Meeting is being recorded.

CALL MEETING TO ORDER – President Gaskins

PLEDGE OF ALLEGIANCE – Director Monin

ROLL CALL (Determination of a Quorum)

May 22, 2025
Board Agenda

ORAL COMMUNICATIONS/PUBLIC COMMENTS

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for "COMMENTS REGARDING NON-AGENDA ITEMS." The public may identify themselves when called on and limit their comments to three minutes.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

1. **Consider Board Member's Request for Remote Participation (AB 2449)**
2. **Consent Calendar**

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

- a. Consider approving the minutes of the April 24, 2025 Board meeting
- b. Consider authorizing the District Board members to attend the CASA Annual Conference from July 30-August 1
- c. Consider authorizing the District Board members to attend the Urban Water Institute Annual Conference from August 20-22

Recommended Action: The Board will consider approving the above Consent Calendar.

3. **Director Reports for Meetings Attended** (Oral Report)

GENERAL MANAGER ACTION ITEMS

4. **ACWA Board President, Vice President & Region Board Elections**
(Reference Material Included)

Staff will review and comment on the upcoming election for the ACWA President, Vice President and Region Board positions.

Recommended Action: Staff recommend that the Board consider determining if the Board will nominate any District Board member for the upcoming ACWA election. Staff further recommend the Board designate a voting representative and direct staff to complete and submit the 2025 ACWA Elections Authorized Voting Representative Form by the June 20 deadline.

5. **Resolution No. 25-5-2 El Toro Water District Administrative Code Amendment – Purchasing Policy** (Reference Material Included)

Staff will review and comment on proposed revisions to Section 6100 of the District Administrative Code – Purchasing Policy.

Recommended Action: The Board of Directors will consider adopting Resolution No. 25-5-2 which adopts the amended El Toro Water District Administrative Code.

RESOLUTION NO. 25-5-2
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE EL TORO WATER DISTRICT
ADOPTING THE AMENDED EL TORO WATER DISTRICT
ADMINISTRATIVE CODE

GENERAL MANAGER INFORMATION ITEMS

6. **AB 2561 Workforce Trends** (Reference Material Included)

Staff will review and comment on District Workforce Vacancies, Recruitment and Retention Trends in compliance with AB 2561.

OPEN PUBLIC HEARING

7. **Public Hearing Regarding AB 2561**

At this time the Board will conduct a Public Hearing to receive and consider public comments regarding District Workforce Vacancies, Recruitment and Retention Trends in compliance with AB 2561.

PUBLIC COMMENT

The public will be invited to present oral and/or written comments at this time.

CLOSE PUBLIC HEARING

The Board President will close the Public Hearing at this time.

8. **Memorandum of Understanding for Use of the Countywide Public Mass Notification System (AlertOC)** (Reference Material Included)

Staff will review and comment on the MOU to allow for the District's continued use of the AlertOC Countywide Public Mass Notification System through December 30, 2029. Staff will provide a presentation regarding the Alert OC system.

9. **General Manager's Monthly Report** (Reference Material Included)
Staff will review and comment on the General Manager's Monthly Report.
10. **Legislative Reports** (Reference Material Included)
Staff and General Counsel will review and comment on the Legislative reports.
11. **Public Education and Outreach Report** (Reference Material Included)
Staff will review and comment on the Public Education and Outreach report.
12. **Water Use Efficiency Report** (Reference Material Included)
Staff will review and comment on the Water Use Efficiency Report.
13. **SOCWA Report** (Reference Material Included)
 - a. SOCWA Special Finance Meeting – April 29, 2025
 - b. SOCWA Board Meeting – May 1, 2025
 - c. SOCWA Engineering Committee Meeting – May 8, 2025
 - d. SOCWA Finance Committee Meeting – May 20, 2025
14. **Municipal Water District of Orange County (MWDOC) Report** (Reference Material Included)
 - a. MWDOC Planning/Operations & Admin/Finance Joint Meeting – May 5, 2025
 - b. MWDOC MET Directors Workshop – May 7, 2025
 - c. MWDOC Board Meeting – May 21, 2025
15. **Local Agency Formation Commission Report** (Reference Material Included)
Report on the May 14, 2025 LAFCO meeting
16. **ISDOC Meetings Report** (Reference Material Included)
Report on the May 6, 2025 ISDOC Executive Committee meeting
17. **WACO Meetings Report** (Reference Material Included)
Report on the May 2, 2025 WACO meeting

COMMITTEE AND GENERAL INFORMATION

18. **Dates to Remember for May/June** (Reference Material Included)

COMMENTS REGARDING NON-AGENDA ITEMS

ATTORNEY REPORT

REGULAR SESSION REPORT

ADJOURNMENT

The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.

Request for Disability-Related Modifications or Accommodations

If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Marisol Melendez at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Marisol Melendez.