

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



DENNIS P. CAFFERTY, Secretary  
of the El Toro Water District and  
the Board of Directors thereof



## AGENDA

### EL TORO WATER DISTRICT

#### REGULAR MEETING OF THE BOARD OF DIRECTORS

November 26, 2024

7:30 a.m.

**BOARDROOM, DISTRICT OFFICE  
24251 LOS ALISOS BLVD., LAKE FOREST, CA  
92630**

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This meeting will be held in person. As a convenience for the public, the meeting may also be accessed by Zoom and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the virtual component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.

Members of the public who wish to comment on any item within the jurisdiction of the District or on any item on the agenda, may attend the meeting in person at the District's office or may observe and address the Meeting by joining at this link:  
<https://us02web.zoom.us/j/81005031191> (Meeting ID: 810 0503 1191).

Members of the public who wish only to listen to the telephonic meeting may dial in at the following numbers (669) 900-6833 or (346) 248-7799 with the same Meeting ID noted above. Please be advised the Meeting is being recorded.

**CALL MEETING TO ORDER – President Monin**

**PLEDGE OF ALLEGIANCE – Director Freshley**

**ROLL CALL (Determination of a Quorum)**

## ORAL COMMUNICATIONS/PUBLIC COMMENTS

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for "COMMENTS REGARDING NON-AGENDA ITEMS." The public may identify themselves when called on and limit their comments to three minutes.

## ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

1. **Consider Board Member's Request for Remote Participation (AB 2449)**

2. **Consent Calendar**

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

- a. Consider approving the minutes of the October 24, 2024 Board meeting
- b. Consider authorizing the District Board members to attend the CASA 2025 Winter Conference January 29 - 31

**Recommended Action:** The Board will consider approving the above Consent Calendar.

3. **Director Reports for Meetings Attended** (Oral Report)

## GENERAL MANAGER ACTION ITEMS

4. **Resolution No. 24-11-1 Board and Committee Meetings Schedule for the 2025 Calendar Year** (Reference Material included)

Staff will review and comment on Resolution No. 24-11-1 which adopts the District's schedule of Board and Committee Meetings for the 2025 calendar year.

**Recommended Action:** The Board of Directors will consider adopting Resolution No. 24-11-1, which adopts the District's schedule of Board and Committee Meetings for the 2025 calendar year.

RESOLUTION NO. 24-11-1

RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE EL TORO WATER DISTRICT  
ESTABLISHING DATE, TIME, AND PLACE OF  
REGULAR BOARD MEETINGS,  
BOARD ENGINEERING AND FINANCE & INSURANCE COMMITTEE  
MEETINGS AND STANDING ADVISORY COMMITTEE MEETINGS  
OF THE BOARD OF DIRECTORS  
FOR CALENDAR YEAR 2025

5. **Resolution No. 24-11-2 El Toro Water District Administrative Code**  
(Reference Materials Included)

Staff will review and comment on the proposed addition of a Flexible Spending Account plan and amendment of the Administrative Code to incorporate the associated revisions to the Employee Handbook.

**Recommended Action:** The Board of Directors will consider adopting Resolution No. 24-11-2 which adopts the amended El Toro Water District Administrative Code.

RESOLUTION NO. 24-11-2

RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE EL TORO WATER DISTRICT  
ADOPTING THE AMENDED EL TORO WATER DISTRICT  
ADMINISTRATIVE CODE

6. **Resolution No. 24-11-3 El Toro Water District Administrative Code**  
(Reference Materials Included)

Staff will review and comment on proposed revisions to the District Administrative Code.

**Recommended Action:** The Board of Directors will consider adopting Resolution No. 24-11-3 which adopts the amended El Toro Water District Administrative Code.

RESOLUTION NO. 24-11-3

RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE EL TORO WATER DISTRICT  
ADOPTING THE AMENDED EL TORO WATER DISTRICT  
ADMINISTRATIVE CODE

## GENERAL MANAGER INFORMATION ITEMS

7. **Strategic Plan Status Report** (Reference Material Included)

Staff will review and comment on the Strategic Plan Status Report.

8. **General Manager's Monthly Report** (Reference Material Included)

Staff will review and comment on the General Manager's Monthly Report.

9. **Local Agency Formation Commission - Feasibility Analysis of the Potential Consolidation of Orange County Water District and Municipal Water District of Orange County** (Reference Material Included)

Staff will lead a discussion regarding the LAFCO Feasibility Analysis of the Potential Consolidation of Orange County Water District and Municipal Water District of Orange County.

10. **Legislative Reports** (Reference Material Included)

Staff and General Counsel will review and comment on the Legislative reports.

11. **Public Education and Outreach Report** (Reference Material Included)

Staff will review and comment on the Public Education and Outreach report.

12. **Water Use Efficiency Report** (Reference Material Included)

Staff will review and comment on the Water Use Efficiency Report.

13. **SOCWA Report** (Reference Material Included)

- a. SOCWA Board Meeting – November 7, 2024
- b. SOCWA Executive Committee Meeting – November 12, 2024 - Cancelled
- c. SOCWA Engineering Committee Meeting – November 14, 2024
- d. SOCWA Finance Committee Meeting – November 19, 2024

14. **Municipal Water District of Orange County (MWDOC) Report**  
(Reference Material Included)

- a. MWDOC Planning/Operations Meeting – November 4, 2024
- b. MWDOC/MET Directors Workshop – November 6, 2024
- c. MWDOC Admin/Finance Meeting – November 13, 2024
- d. MWDOC Board Meeting – November 20, 2024
- e. MWDOC Executive Committee Meeting – November 21, 2024

15. **Local Agency Formation Commission Report** (Reference Material Included)  
Report on the November 3, 2024 LAFCO meeting
16. **ISDOC Meetings Report** (Reference Material Included)  
Report on the November 5, 2024 ISDOC Executive Committee meeting
17. **WACO Meetings Report** (Reference Material Included)
  - a. Report on the November 1, 2024 WACO meeting
  - b. Report on the November 19, 2024 WACO Planning meeting

#### **COMMITTEE AND GENERAL INFORMATION**

18. **Dates to Remember for November/December** (Reference Material Included)

#### **COMMENTS REGARDING NON-AGENDA ITEMS**

#### **ATTORNEY REPORT**

#### **CLOSED SESSION**

At this time the Board will go into Closed Session as follows:

1. Pursuant to Government Code Section 54957(b)(1) to conduct the General Manager's annual performance evaluation.

#### **REGULAR SESSION**

#### **REPORT ON CLOSED SESSION** (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

19. **General Manager Compensation**

**Board Action:** The District's Board of Directors will discuss and consider granting the District's General Manager a compensation increase in the amount and form as determined by the Board.

## ADJOURNMENT

*The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.*

### *Request for Disability-Related Modifications or Accommodations*

*If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Marisol Melendez at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Marisol Melendez.*