

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



DENNIS P. CAFFERTY,
Secretary of the El Toro Water
District and the Board of Directors
thereof



AGENDA

EL TORO WATER DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS

February 22, 2024

7:30 a.m.

**BOARDROOM, DISTRICT OFFICE
24251 LOS ALISOS BLVD., LAKE FOREST, CA 92630**

This meeting will be held in person. As a convenience for the public, the meeting may also be accessed by Zoom and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the virtual component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.

Members of the public who wish to comment on any item within the jurisdiction of the District or on any item on the agenda, may attend the meeting in person at the District's office or may observe and address the Meeting by joining at this link:
<https://us02web.zoom.us/j/88159945696> (Meeting ID: 881 5994 5696).

Members of the public who wish only to listen to the telephonic meeting may dial in at the following numbers (669) 900-6833 or (346) 248-7799 with the same Meeting ID noted above. Please be advised the Meeting is being recorded.

CALL MEETING TO ORDER – President Monin

PLEDGE OF ALLEGIANCE – Director Freshley

ROLL CALL (Determination of a Quorum)

ORAL COMMUNICATIONS/PUBLIC COMMENTS

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for "COMMENTS REGARDING NON-AGENDA ITEMS." The public may identify themselves when called on and limit their comments to three minutes.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

1. Consider Board Member's Request for Remote Participation (AB 2449)

2. Presentation of Awards, Recognitions, Certifications and Introductions

a. Service Awards

Mr. Cafferty will recognize and congratulate Roman Kociban, Crew Chief, for 10 years of service with the District.

3. Consent Calendar

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

a. Consider approving the minutes of the January 25, 2024 Board meeting

Recommended Action: The Board will consider approving the above Consent Calendar.

4. ACWA/JPIA Presentation

Representatives from ACWA/JPIA will provide an update to the Board.

5. Director Reports for Meetings Attended (Oral Report)

GENERAL MANAGER ACTION ITEMS

6. Resolution No. 24-2-2 Revisions to El Toro Water District Employee Handbook (Reference Materials Included)

Staff will review and comment on proposed revisions to the Employee Handbook.

Recommended Action: Staff recommends that the Board adopt Resolution No. 24-2-2 which amends the Districts Employee Handbook and adds the Employee Handbook to the El Toro Water District Administrative Code.

RESOLUTION NO. 24-2-2

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE EL TORO WATER DISTRICT
AMENDING THE EL TORO WATER DISTRICT
EMPLOYEE HANDBOOK
AND ADDING THE EMPLOYEE HANDBOOK
TO THE EL TORO WATER DISTRICT
ADMINISTRATIVE CODE

7. Resolution No. 24-2-3 Amending the El Toro Water District Internal Revenue Code Section 125 Premium Only Plan (Reference Materials Included)

Staff will review and comment on proposed the amendments to the El Toro Water District Internal Revenue Code Section 125 Premium Only Plan.

Recommended Action: Staff recommends that the Board adopt Resolution No. 24-2-3 which amends and restates the Districts IRC Section 125 Premium Only Plan.

RESOLUTION NO. 24-2-3

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
EL TORO WATER DISTRICT AMENDING & RESTATING THE
EL TORO WATER DISTRICT
INTERNAL REVENUE CODE (IRC)
SECTION 125 PREMIUM ONLY PLAN

8. Nomination of a Candidate to the California Special Districts Association Board of Directors, Seat A (Reference Material Included)

Staff will comment on the potential nomination of a candidate to the California Special Districts Association Board of Directors, Seat A, and submitting the nomination by the April 10, 2024 deadline.

Recommended Action: Staff recommends the Board consider nominating a candidate to the California Special Districts Association Board of Directors, Seat A, and submitting the nomination by the April 10, 2024 deadline.

GENERAL MANAGER INFORMATION ITEMS

9. **General Manager's Monthly Report** (Reference Material Included)
Staff will review and comment on the General Manager's Monthly Report.
10. **Legislative Reports** (Reference Material Included)
Staff and General Counsel will review and comment on the Legislative reports.
11. **Public Education and Outreach Report** (Reference Material Included)
Staff will review and comment on the Public Education and Outreach report.
12. **Water Use Efficiency Report** (Reference Material Included)
Staff will review and comment on the Water Use Efficiency Report.
13. **SOCWA Report** (Reference Material Included)
 - a. SOCWA Board Meeting – February 1, 2024
 - b. SOCWA Engineering Committee Meeting – February 8, 2024
 - c. SOCWA Finance Committee Meeting – February 20, 2024
14. **Municipal Water District of Orange County (MWDOC) Report** (Reference Material Included)
 - a. MWDOC Water Policy Forum Dinner – January 31, 2024
 - b. MWDOC Planning/Operations Meeting – February 5, 2024
 - c. MWDOC/MET Directors Workshop – February 7, 2024
 - d. MWDOC Admin/Finance Meeting – February 14, 2024
 - e. MWDOC Board Meeting – February 21, 2024
15. **South Orange County Agencies Group Meeting** (Reference Material Included)
Report on the January 25, 2024 South Orange County Agencies Group Meeting
16. **Local Agency Formation Commission (LAFCO) Report** (Reference Material Included)
Report on the February 14, 2024 LAFCO meeting
17. **ISDOC Meetings Report** (Reference Material Included)
Report on the February 6, 2024 ISDOC Executive Committee meeting
18. **WACO Meetings Report** (Reference Material Included)
 - a. Report on the February 2, 2024 WACO meeting
 - b. Report on the February 20, 2024 WACO Planning meeting

COMMITTEE AND GENERAL INFORMATION

19. Dates to Remember for February/March (Reference Material Included)

COMMENTS REGARDING NON-AGENDA ITEMS

ATTORNEY REPORT

CLOSED SESSION

1. Pursuant to Government Code Section 54956.9(d)(1) to consult with legal counsel and staff regarding the following existing litigation: *Plaintiff, Marlene Jean v. Defendants, Dollar Tree Stores, Inc. et al.*, Superior Court of Los Angeles Case No. 19STCV25234.
2. Pursuant to Government Code Section 564956.9(d)(2) to consult with legal counsel and staff - Potential Litigation (one matter).

REGULAR SESSION

REPORT ON CLOSED SESSION (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

ADJOURNMENT

The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.

Request for Disability-Related Modifications or Accommodations

If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.