

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
EL TORO WATER DISTRICT
December 21, 2023

President Havens called the meeting of the Board of Directors of the ELTORO WATER DISTRICT to order at 7:30 a.m.

Vice President Monin led in the Pledge of Allegiance to the flag.

Directors KAY HAVENS, MIKE GASKINS, MARK MONIN, FRED ADJARIAN, and KATHRYN FRESHLEY participated.

Also present were DENNIS P. CAFFERTY, General Manager, JUDY CIMORELL, Human Resources Manager, SCOTT HOPKINS, Operations Superintendent, VISHAV SHARMA, CFO, HANNAH FORD, Engineering Manager, VU CHU, Water Use Efficiency Analyst, JUDY WILSON, Accounting Supervisor, GILBERT J. GRANITO, General Counsel, RANDALL CRANE, MWDOC Director (Zoom), and POLLY WELSCH, Recording Secretary.

Determination of a Quorum

Roll Call:

Director Adjarian	here
Director Gaskins	here
Director Freshley	here
Vice President Monin	here
President Havens	here

Five Board members were present for the meeting, therefore a quorum was determined.

Oral Communications/Public Comments

There were no comments.

Items Received Too Late to be Agendized

President Havens asked if there were any items received too late to be agendized. Mr. Cafferty replied no.

Presentation of Awards, Recognitions, Certifications and Introductions

Service Awards

Mr. Cafferty recognized and congratulated Judy Wilson, Accounting Supervisor, for 15 years of service with the District.

At approximately 7:35 a.m. Ms. Wilson left the meeting.

Consent Calendar

President Havens asked for a Motion.

Motion: Director Adjarian made a Motion, seconded by Vice President Monin to approve the Consent Calendar.

Roll Call Vote:

Director Adjarian	aye
Director Gaskins	aye
Director Freshley	aye
Vice President Monin	aye
President Havens	aye

Director Reports for Meetings Attended

Director Gaskins stated that he attended the MWDOC Planning/Operations meeting, the MWDOC Board meeting, the ISDOC Executive Committee meeting, the MWDOC/MET Directors Workshop, the WACO meeting, and the regular ETWD Board meetings.

Director Freshley stated that she attended the LAFCO meeting, the MWDOC Planning/Operations meeting, the MWDOC/MET Directors workshop, the RRC meeting, the SOCWA Finance meeting, the SOCWA Board meeting, the ACWA Fall Conference, the WACO meeting, TV-6, and the regular ETWD Board meetings.

Vice President Monin stated that he attended the ISDOC Executive Committee meeting, the MWDOC/MET Directors workshop, the MWDOC Board meeting, the WACO meeting, the WACO Planning Committee meeting, the Board of Supervisors Open House, the ACWA Fall Conference, the ETWD Christmas lunch, the Agenda Review meeting, the Pres/VP/GM meeting, and the regular ETWD Board meetings.

Director Adjarian stated that he attended the WACO meeting, the MWDOC Planning/Operations meeting, the MWDOC Board meeting, the MWDOC/MET Directors workshop, the ACWA Fall conference, the SAC meeting, the Board of Supervisors Open House meeting, the ETWD Christmas lunch, the LAFCO meeting, the Boy Scout Merit Badge meeting, and the regular ETWD Board meetings.

President Havens stated that she attended the MWDOC Planning/Operations meeting, the MWDOC/MET Directors workshop, the WACO meeting, the Pres/VP/GM meeting, Agenda Review, the MWDOC Admin/Finance meeting, the ETWD Christmas lunch, the MWDOC Board meeting, and the regular ETWD Board meetings.

General Manager Action Items

Resolution No. 23-12-1 Adopting the Ninth Amendment to the District's Bylaws

Mr. Cafferty stated that the Bylaws language has been slightly modified from that discussed at the November Board meeting while remaining conceptually the same.

President Havens asked for a Motion.

Motion: Vice President Monin made a Motion, seconded by Director Adjarian to 1) adopt Resolution No. 23-12-1 effective December 1, 2023, and 2) authorize and direct the Secretary to record the Ninth Amendment to the District's Bylaws with the Orange County Records Office.

Roll Call Vote:

Vice President Monin	aye
Director Gaskins	aye
Director Freshley	aye
Director Adjarian	aye
President Havens	aye

Resolution No. 23-12-2 ETWD Administrative Code

Mr. Cafferty stated that the transfer of documents and policies are being included into our new Administrative Code. He further stated that each month additional policies will be added until the Administrative Code is complete.

President Havens asked for a Motion.

Motion: Vice President Monin made a Motion, seconded by Director Adjarian to adopt Resolution No. 23-12-2 which adopts the amended ETWD Administrative Code.

Roll Call Vote:

Vice President Monin	aye
Director Gaskins	aye
Director Freshley	no
Director Adjarian	aye
President Havens	aye

General Manager Information Items

General Manager's Monthly Report

Mr. Cafferty stated that MWD is proposing isolating the lower region of the Allen McCullough Pipeline for a period of 4-5 months downstream of the OC-88 pump station that puts water in the South County pipeline near Bake Parkway.

Mr. Cafferty stated that there is a scheduled Diemer shutdown in January and staff is working to resolve the TTHM issues in the R-6 Reservoir by January 23rd.

Mr. Cafferty stated that the State has now approved the regulations on direct potable reuse and staff will be preparing a message to customers that indicate the regulations that were approved, and that these projects will take years to evaluate and develop.

Mr. Cafferty stated that staff received an email yesterday from US Bank that they have approved the credit to the District to resolve the credit fraud issue.

Mr. Cafferty stated that going forward we will report on what the District has collected from the Arrearage Program.

Director Adjarian complimented staff on obtaining the JPIA President's Special Recognition Award certificate for each program that the District qualifies in reducing claims.

Legislative Reports

There were no comments.

Public Education and Outreach Report

Mr. Cafferty provided an update on the Adopt-a-Channel project and showed a picture of what our signage will look like at the location on Carlota near Lake Forest Drive.

Water Loss Annual Report

Mr. Chu provided a presentation on Water Loss Audit & Performance Standards.

Water Use Efficiency Report

Mr. Chu provided an update on the Water Use Efficiency Report.

SOCWA Reports

There were no comments.

MWDOC Reports

Director Adjarian reported on the MWDOC/MET Directors workshop on the Pure Water Southern California Cost Recovery Alternatives.

Mr. Cafferty stated that they announced two new MWDOC Officers for President (Bob McVicker) and Vice President (Jeff Thomas).

LAFCO

Director Freshley stated that they discussed the Audit, and they conducted appointments for the Commission Chair and Vice Chair.

ISDOC

Vice President Monin stated that they discussed the audit results and treasurers report.

WACO

Vice President Monin stated that they had a presentation on the Colorado River; What's at Stake for California.

Election of Officers

Office of President

Mr. Cafferty stated that the Vice President moves up to the position of President, and therefore Vice President Mark Monin shall automatically succeed to the position of President following the conclusion of today's Board meeting for the 2024 calendar year.

Election of Vice President

Mr. Cafferty stated that the Board will now accept nominations for Vice President.

Motion: Director Freshley made a Motion to elect Director Gaskins for the position of Vice President, seconded by Director Adjarian.

Roll Call Vote:

Director Gaskins	aye
Director Adjarian	aye
Director Freshley	aye
Vice President Monin	aye
President Havens	aye

Appointment of Treasurer

Motion: Director Freshley made a Motion to appoint Vishav Sharma to the position of Treasurer, seconded by Director Adjarian.

Roll Call Vote:

Director Gaskins	aye
Director Adjarian	aye
Director Freshley	aye
Vice President Monin	aye
President Havens	aye

Ratification of Existing Officer Appointments

Motion: Vice President Monin made a Motion, seconded by Director Gaskins to ratify the existing officer appointments of Secretary (Dennis Cafferty), and Assistant Secretary (Judy Cimorell).

Roll Call Vote:

Director Gaskins	aye
Director Adjarian	aye
Director Freshley	aye
Vice President Monin	aye
President Havens	aye

COMMITTEE AND GENERAL INFORMATION

Dates to Remember for December 2023/January 2024

There were no comments.

Comments Regarding Non-Agenda Items

There were no comments.

Attorney Report

Mr. Granito reported that there is no need for a Closed Session at today's meeting and therefore Regular Session continued.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 9:20 a.m.

Respectfully submitted,



POLLY WELSCH
Recording Secretary

APPROVED:



MARK MONIN, President of
the El Toro Water District and the
Board of Directors thereof



DENNIS P. CAFFERTY, Secretary
of the El Toro Water District and
the Board of Directors thereof

