

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
EL TORO WATER DISTRICT
September 28, 2023

President Havens called the meeting of the Board of Directors of the ELTORO WATER DISTRICT to order at 7:30 a.m.

President Havens led in the Pledge of Allegiance to the flag.

Directors KAY HAVENS, MIKE GASKINS, MARK MONIN, FRED ADJARIAN, and KATHRYN FRESHLEY participated.

Also present were DENNIS P. CAFFERTY, General Manager, HANNAH FORD, Engineering Manager, JUDY CIMORELL, Human Resources Manager, SCOTT HOPKINS, Operations Superintendent, VISHAV SHARMA, CFO, VU CHU, Water Use Efficiency Analyst, MIKE MIAZGA, IT Manager (Zoom), VICKI TANIOUS (Zoom), GILBERT J. GRANITO, General Counsel, and POLLY WELSCH, Recording Secretary.

Determination of a Quorum

Roll Call:

Director Monin	here
Director Gaskins	here
Director Freshley	here
Director Adjarian	here
President Havens	here

Five Board members were present for the meeting, therefore a quorum was determined.

Oral Communications/Public Comments

Mr. Cafferty read aloud to the Board a mailed request from a resident in Lake Forest for the Board to consider creating a policy to fine water wasters.

Items Received Too Late to be Agendized

President Havens asked if there were any items received too late to be agendized. Mr. Cafferty replied no.

Consent Calendar

President Havens asked for a Motion.

Motion: Director Freshley made a Motion, seconded by Director Monin to approve the Consent Calendar.

Roll Call Vote:

Director Monin	aye
Director Gaskins	aye
Director Freshley	aye
Director Adjarian	aye
President Havens	aye

Director Reports for Meetings Attended

Director Monin stated that he attended the CSDA conference, the ISDOC Executive Committee meeting, the WACO meeting, the MWDOC/MET Directors workshop, the CASA conference, the WACO Planning Committee, the MWDOC Admin/Finance meeting, the Special Board meeting, the OCCOG meeting, and the regular ETWD Board meetings.

Director Gaskins stated that he attended the MWDOC Planning/Operations meeting, the RRC meeting, the Board luncheon, the MWDOC/MET Directors workshop, the SOCWA Board meeting, the WACO meeting, the MWDOC Admin/Finance meeting, the MWDOC Board meeting, the ETWD Special Board meeting, the SOCWA Special

Board meeting, the South County Agencies meeting, TV-6 program, and the regular ETWD Board meetings.

Director Freshley stated that she attended the MWDOC Planning/Operations meeting, the MWDOC/MET Directors workshop, the LAFCO meeting, the MWDOC Board meeting, the ETWD Special Board meeting, the SOCWA Special Board meeting, the SOCWA Board meeting, the SOCWA Finance meeting, the Laguna Woods City Council meeting, two Laguna Hills City Council meetings, WACO, ACWA Engineering Committee meeting, and the regular ETWD Board meetings.

President Havens stated that she attended the MWDOC Planning/Operations meeting, the Board luncheon, the MWDOC/MET Directors workshop, WACO, the MWDOC Admin/Finance meeting, the ETWD Special Board meeting, the Agenda Review meeting, the University of California Landscape Planning Irrigation Trials meeting, the MWDOC Board meeting, and the regular ETWD Board meetings.

General Manager Action Items

Election of Vice President

President Havens asked for a Motion.

Motion: Director Gaskins made a Motion, seconded by Director Freshley to elect Director Monin as Vice President for the Board of Directors of the El Toro Water District to serve for the remainder of the 2023 calendar year.

Roll Call Vote:

Vice President Monin	aye
Director Gaskins	aye
Director Freshley	aye
Director Adjarian	aye
President Havens	aye

General Manager Information Items

General Manager's Monthly Report

Mr. Cafferty stated that going forward staff will be modifying a few things that are currently in the General Manager's report.

Mr. Cafferty stated that staff is working on creating an Operations Report which would include the Water Quality reports and would be in the Engineering Committee meeting.

Mr. Cafferty stated that there is an error in the current Water Quality Report, of the Nitrite level of .74 that should be .074.

President Havens asked when the District experienced a spill with the techite pipe that broke. Mr. Cafferty replied that the Spill Summary should have been updated to reflect that spill, and staff will correct the Summary.

Legislative Reports

There were no comments.

Public Education and Outreach Report

Ms. Seitz stated that regarding the Adopt-a-Channel project, she emailed and is waiting on a response and signage.

Ms. Seitz stated that staff will do a reach out to our HOA's and apartment complexes with some information on runoff.

Ms. Seitz stated that the newsletters have been sent out.

Ms. Seitz stated that Mr. Cafferty conducted a history and behind the scenes look at what it takes to maintain a reservoir this large at the R-6 for the Orange County Grand Jury. She further stated that the tour was part of the MWDOC/MET Water Supply and Infrastructure trip.

Ms. Seitz stated that staff will attend an information table at the LWV Gate 11 Fall meeting on September 26th. She further stated that staff will present “How water gets to your tap” at their monthly meeting on September 20th.

Ms. Seitz stated that staff will have a booth at the City of Mission Viejo South County Disaster Preparedness Expo on October 21st at the Village Green at Norman Murray Community and Senior Center.

Ms. Seitz stated that is partnering with MNWD, IRWD, SMWD, SCWD, TCWD, LBCWD and cities of Aliso Viejo, Dana Point, Laguna Beach, Laguna Hills, Laguna Niguel, Laguna Woods, Lake Forest, Mission Viejo, Rancho Santa Margarita, San Clemente, and Unincorporated Orange County for the H2O for HOA’s event on October 26th.

Ms. Seitz stated that Vu Chu will conduct workshops on how to find, fix and prevent leaks in and around the home on October 24th and October 28th.

Ms. Seitz stated that ETWD is co-hosting with MWD and G3 Green Gardeners Group a series of free online landscape workshops.

Ms. Seitz stated that staff is co-hosting with MWDOC a Girl Scout Tour at the Plant on November 4th. She further stated that staff will co-host with MWDOC a Boy Scout Tour on December 9th at the Plant.

Ms. Seitz stated that ETWD will provide drought tolerant centerpieces for the City of Lake Forest Chamber of Commerce Law and Order luncheon in November. She further stated that ETWD will provide the water trailer to race attendees at the City of Lake Forest Chamber of Commerce Elf Yourself 5K Race on November 18th at the Lake Forest Sports Park.

Water Use Efficiency Report

Mr. Chu stated that consumption increased, but the effects from tropical storm Hilary was not included in this billing period. He further stated that compared to August 2022, potable consumption, single family, and LWV were up.

SOCWA Reports

Director Freshley stated that some progress is being made at SOCWA. She further stated that some of the issues are being resolved.

Mr. Cafferty stated that there was discussion on extending the PC-2 agreement to the end of the fiscal year. He further stated that they also discussed PC-15, PC-17, and the General Fund allocation.

Director Freshley stated that at the SOCWA Finance meeting they discussed OPEB costs and the responsibility of paying for it.

Ms. Ford stated that they discussed the Use Audit, and the Air Vac Replacement on the ETM for less than \$20,000 at the SOCWA Engineering Committee Meeting.

MWDOC Reports

Director Freshley stated that the long range finance report was interesting.

President Havens stated that WEROC finally got approval for their mobile EOC and is waiting on purchase.

LAFCO

Director Freshley stated that it was a short meeting with nothing to report.

ISDOC

Director Monin stated that the quarterly luncheon is approaching and is in person. He further stated that they amended the bylaws to be more streamlined, they discussed the website, and membership dues.

WACO

Director Monin stated that there was an ACWA update, and earthquake discussions. President Havens suggested future topics of Climate Change Whiplash in the Water Industry, and Purified author to discuss Advanced Water Treatment.

COMMITTEE AND GENERAL INFORMATION

Dates to Remember for September/October 2023

There were no comments.

Comments Regarding Non-Agenda Items

Mr. Cafferty stated that the ACWA election is complete, with Cathy Green President, and Ernie Avila as Vice President.

Mr. Cafferty stated that the SOCEC is having a Chairman's luncheon on November 3rd at the Norman P. Murray Center.

Mr. Cafferty stated that ACWA's Committee Structure is requesting who is interested in being on which of their Committees. He further stated that Director Freshley is on the Engineering/Energy Committee, Director Gaskins Water Quality, and President Havens is also interested, Director Adjarian is interested in the Business Development Committee, Director Monin is also interested in the Membership Committee.

Mr. Cafferty stated that he will fill out and submit the form to ACWA by tomorrow's deadline.

Attorney Report

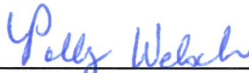
Mr. Granito reported that there is no need for a Closed Session at today's meeting, and as such Regular Session continued.

Mr. Granito commented on the recent decision rendered by the California Supreme Court in Pico Neighborhood Association's v. City of Santa Monica which concerns the challenge to the City's at-large election system.

Adjournment

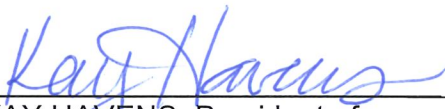
There being no further business to come before the Board, the meeting was adjourned at 8:57 a.m.

Respectfully submitted,




POLLY WELSCH
Recording Secretary

APPROVED:



KAY HAVENS, President of
the El Toro Water District and the
Board of Directors thereof



DENNIS P. CAFFERTY, Secretary
of the El Toro Water District and
the Board of Directors thereof