

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



DENNIS P. CAFFERTY, Secretary  
of the El Toro Water District and  
the Board of Directors thereof



**AGENDA**  
**EL TORO WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**ENGINEERING COMMITTEE MEETING AND**  
**FINANCE AND INSURANCE COMMITTEE MEETING**

**July 24, 2023**

**7:30 a.m.**

**BOARDROOM, DISTRICT OFFICE**  
**24251 LOS ALISOS BLVD., LAKE FOREST, CA 92630**

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This meeting will be held in person. As a convenience for the public, the meeting may also be accessed by Zoom and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the virtual component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.

Members of the public who wish to comment on any item within the jurisdiction of the District or on any item on the agenda, may attend the meeting in person at the District's office or may observe and address the Meeting by joining at this link:  
<https://us02web.zoom.us/j/86106155179> (Meeting ID: 861 0615 5179).

Members of the public who wish only to listen to the telephonic meeting may dial in at the following numbers (669) 900-6833 or (346) 248-7799 with the same Meeting ID noted above. Please be advised the Meeting is being recorded.

**CALL TO ORDER – President Havens**

**PLEDGE OF ALLEGIANCE – Vice President Vergara**

**ROLL CALL (Determination of a Quorum)**

**ORAL COMMUNICATIONS/PUBLIC COMMENTS**

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda until said item is discussed by the Board. Comments on other items will be heard at the times set aside for “COMMENTS REGARDING NON-AGENDA ENGINEERING COMMITTEE ITEMS” or for “COMMENTS REGARDING NON-AGENDA FIC ITEMS.” The public may identify themselves when called on and limit their comments to three minutes.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

Determine need and take action to agendize item(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

**1. Consider Board Member’s Request for Remote Participation (AB 2449)**

**2. SAWPA Cloud Seeding Project (Reference Material Included)**

SAWPA Staff will make a presentation to the Board regarding the Santa Ana River Watershed Weather Modification Pilot Project. Staff will review and comment on the proposed Right of Entry Agreement between the District, SAWPA and North American Weather Consultants to permit SAWPA and North American Weather Consultants to locate and operate cloud seeding equipment at the R-6 Reservoir site.

**Recommended Action:** Staff recommends the Board authorize the General Manager to execute the Right of Entry Agreement between the District, SAWPA and North American Weather Consultants to permit SAWPA and North American Weather Consultants to locate and operate cloud seeding equipment at the R-6 Reservoir site.

**3. California Asset Management Program (CAMP) (Reference Material Included)**

A representative from PFM Asset Management will update the Board on the District’s investment holdings and philosophy based on an economic outlook.

## ENGINEERING COMMITTEE

### CALL MEETING TO ORDER – Director Freshley

#### 4. **Consent Calendar**

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

- a. Consider approving the minutes of the June 19, 2023 Engineering Committee meeting. (Minutes Included).

**Recommended Action:** The Board will be requested to approve the subject minutes.

### ENGINEERING ACTION ITEMS

#### 5. **DAF Unit No. 2 Rehabilitation and Retrofit Project** (Reference Material Included)

Staff will review and comment on construction bids submitted for the construction of the DAF Unit No. 2 Rehabilitation Project.

**Recommended Action:** Staff recommends that the Board of Directors authorize the General Manager to issue a contract to S.S. Mechanical Construction Corp. in the amount of \$37,715.00 for the construction of the DAF Unit No. 2 Rehabilitation Project. Staff further recommends that the Board authorize the General Manager to fund the project costs from the District's Capital Reserves in accordance with the District's adopted Capital Reserve Policy.

#### 6. **WRP Asset Management Plan** (Reference Material Included)

Staff will review and comment on a proposal submitted by Hazen and Sawyer to provide engineering services for the development of the WRP Asset Management Plan.

**Recommended Action:** Staff recommends that the Board of Directors authorize the General Manager to issue a contract to Hazen and Sawyer in the amount of \$113,140.00 for engineering services to develop the WRP Asset Management Plan. Staff further recommends that the Board authorize the General Manager to fund the project costs from the District's Capital Reserves in accordance with the District's adopted Capital Reserve Policy.

**7. Tertiary Disinfection Optimization Study (Reference Material Included)**

Staff will review and comment on a proposal submitted by Trussell Technologies, Inc. to prepare and execute a DDW-approved tracer study protocol in an effort to secure approval for the strategy to reduce chlorine usage and decouple the Recycled Water Storage Tank from the Chlorine Contact Tank at the Tertiary Treatment Plant.

**Recommended Action:** Staff recommends that the Board of Directors authorize the General Manager to issue a contract to Trussell Technologies, Inc. in the amount of \$48,565.00 for the preparation and execution of a tracer study for the Tertiary Disinfection Optimization Study. Staff further recommends that the Board authorize the General Manager to fund the project costs from the District's Capital Reserves in accordance with the District's adopted Capital Reserve Policy.

**ENGINEERING INFORMATION ITEMS**

**8. El Toro Water District Capital Project Status Report  
(Reference Material Included)**

Staff will review and comment on the El Toro Water District Capital Project Status Report.

**9. Engineering Items Discussed at Various Conferences and Meetings**

The Committee will discuss any pertinent Engineering items discussed at Conferences.

**COMMENTS REGARDING NON-AGENDA ENGINEERING COMMITTEE ITEMS**

**CLOSE ENGINEERING COMMITTEE MEETING**

## FINANCE AND INSURANCE COMMITTEE MEETING

### CALL MEETING TO ORDER – Director Gaskins

#### 10. **Consent Calendar** (Reference Material Included)

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

- a. Consider approving the minutes of the June 19, 2023 Finance and Insurance Committee meeting (Minutes included)

**Recommended Action:** The Board will be requested to approve the above Consent Calendar.

### FINANCIAL ACTION ITEMS

#### 11. **Resolution 23-7-1 Modifying the Authorized Signatories for the Local Agency Investment Fund Account** (Reference Material Included)

Staff will review and comment on Resolution 23-7-1 which modifies the District's authorized signatories for the Local Agency Investment Fund (LAIF) Account.

**Recommended Action:** The Board of Directors will consider adopting Resolution No. 23-7-1 which modifies the District's authorized signatories for the Local Agency Investment Fund Account.

#### RESOLUTION 23-7-1

#### RESOLUTION OF THE BOARD OF DIRECTORS OF THE ELTORO WATER DISTRICT MODIFYING THE AUTHORIZED SIGNATORIES FOR THE LOCAL AGENCY INVESTMENT FUND ACCOUNT

#### 12. **Quarterly Insurance Report** (Reference Material Included)

Staff will review and comment on the Quarterly Insurance Report for the period April 1, 2023 through June 30, 2023.

**Recommended Action:** Staff recommends that the Board Receive and File the Quarterly Insurance Report for the period of April 1, 2023 through June 30, 2023.

13. **Financial Package - Authorization to Approve Payment of Bills for the Month Ending July 24, 2023 and Receive and File Financial Statements as of June 30, 2023** (Reference Material Included)

The Board will consider approving Bills for Consideration dated July 24, 2023 and Receive and File Financial Statements as of June 30, 2023.

**Recommended Action:** Staff recommends that the Board 1) approve, ratify and confirm payment of those bills as set forth in the Payment Summary for the month ending July 24, 2023, and 2) receive and file the Financial Statements for the month ending June 30, 2023.

14. **Olin Chlor Alkali Products** (Oral Report)

Staff will review and comment on a purchase order contract with Olin Chlor Alkali Products in the amount not to exceed \$220,000 for the purchase of 12½% concentration Sodium Hypochlorite for the Tertiary Treatment Plant.

**Recommended Action:** The Board will consider approving the purchase order contract for Olin Chlor Alkali Products in the amount not to exceed \$220,000 for the purchase of 12 ½% concentration Sodium Hypochlorite for the Tertiary Treatment Plant.

15. **Nieves Landscape** (Reference Material Included)

Staff will review and comment on a purchase order contract with Nieves Landscape in the amount not to exceed \$146,566.35.

**Recommended Action:** The Board will consider approving the purchase order contract with Nieves Landscape in the amount not to exceed \$146,566.35.

## **FINANCIAL INFORMATION ITEMS**

16. **Update on the Implementation of the Springbrook Software System**  
(Reference Material Included)

Staff will provide an update on the status of the implementation of the Springbrook Software System.

17. **2023-24 Fiscal Year Budget and Proposition 218 Notice Status**  
(Reference Material Included)

Staff will provide an update regarding the response to the Proposition 218 Notice and the Community Informational Meetings conducted on July 12 and July 19.

## **COMMENTS REGARDING NON-AGENDA FIC ITEMS**

## **CLOSE FINANCE AND INSURANCE COMMITTEE MEETING**

## REGULAR SESSION

### 18. SOCWA Facilitated Discussion Process

Staff will provide an update on the current status of the SOCWA facilitated discussion process.

## ATTORNEY REPORT

### CLOSED SESSION

At this time the Board will go into Closed Session as follows:

1. Pursuant to Government Code Section 54956.9 (d) (2) to consult with legal counsel and staff – Potential Litigation (two matters).
2. Pursuant to Government Code Section 54956.9(a) to consult with legal counsel and staff. *Plaintiff, Marlene Jean v. Defendants, Dollar Tree Stores, et al./Cross-Complainant, Park Aliso Commercial Center, Ltd, et al. v. Cross-Defendant, El Toro Water District, et al., Superior Court of Los Angeles Case No. 19STCV25234. [Government Code Section 54956.9(a)] – Pending Litigation (one matter).*

### REGULAR SESSION

### REPORT ON CLOSED SESSION (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

### ADJOURNMENT

*The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.*

#### Request for Disability-Related Modifications or Accommodations

*If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.*