

MINUTES OF THE REGULAR MEETING
OF THE
FINANCE & INSURANCE COMMITTEE

March 20, 2023

At approximately 7:31 a.m. President Havens called the regular meeting to order.

Director Monin led in the Pledge of Allegiance to the flag.

Committee Members KAY HAVENS, KATHRYN FRESHLEY, JOSE VERGARA, and MARK MONIN participated.

Also participating were DENNIS P. CAFFERTY, General Manager, JASON HAYDEN, CFO, GILBERT J. GRANITO, General Counsel, MIKE MIAZGA, IT Manager, and CAROL MOORE, Laguna Woods City Council Member (zoom).

Committee Member MIKE GASKINS, and POLLY WELSCH, Recording Secretary were absent.

Oral Communications/Public Comments

There were no comments.

Items Received Too Late to be Agendized

President Havens asked if there were any items received too late to be agendized. Mr. Cafferty replied no.

Finance & Insurance Committee Meeting

At approximately 7:32 a.m. President Havens called the Finance & Insurance Committee meeting to order.

Consent Calendar

President Havens asked for a Motion.

Motion: Director Monin made a motion, seconded by Vice President Vergara and unanimously carried across the Board to approve the Consent Calendar (4-0).

Roll Call Vote:

Director Monin	aye
Director Gaskins	absent
Director Freshley	aye
Vice President Vergara	aye
President Havens	aye

Financial Information Items

Update on the Implementation of the Springbrook Software System

Mr. Hayden stated that a schedule was set up for the Springbrook Utility Billing system. He further stated that a new employee has been hired in Customer Service.

2023-24 Fiscal Year Budget Status Update

Mr. Cafferty stated that last month staff anticipated a rate increase scheduled for September 1st, but after further discussions with Raftelis, we were able to accelerate the budget schedule to achieve an August 1st implementation.

Mr. Cafferty stated that the full Board Budget Workshop is being scheduled for May 3rd and the Public Hearing will be at the July 27th Board meeting.

Financial Action Items

Cox Business Services Contract Renewal

Mr. Miazga stated that the circuit at the Water Recycling Plant is 30 megabytes per second, and the proposed renewal contract will increase it to 100 Mbps. He further stated that he persuaded Cox to bury fiber optic cable to the Plant.

Mr. Miazga stated that we will be moving the District firewall and data services to Cox's Irvine location which will take some of the workload off of District staff. He further stated that this new service will increase speed and reduce costs.

Director Freshley asked if the Plant was having speed issues with the internet. Mr. Miazga replied yes and almost monthly they needed to reboot the system.

Mr. Miazga stated that charges include TV, phone and analog phone lines as well as internet circuits, taxes and fees.

President Havens asked for a Motion.

Motion: Director Monin made a Motion, seconded by Vice President Vergara and unanimously carried across the Board to authorize the General Manager to enter into a 3-year contract with Cox Business and RapidScale for hosted firewall, hosted FortiEMS, SD-WAN services PRI phone circuit and services, TV service in all buildings, analog phone circuits at the WRP (Plant) and broadband internet access circuits at both the Plant and Main Administration Office campus locations at a total cost of \$171,474 billed at a monthly amount of \$4,598.

Roll Call Vote:

Director Monin	aye
Director Gaskins	absent
Director Freshley	aye
Vice President Vergara	aye
President Havens	aye

Financial Package - Authorization to Approve Bills for Consideration Dated March 20, 2023 and Receive and File Financial Statements as of February 28, 2023

Mr. Hayden stated that recent weather has affected water sales and recycled water.

Director Freshley asked how capacity rights are established on the Balance Sheet. Mr. Hayden stated that the District is amortizing capacity rights at historical values. Mr. Cafferty replied that staff will review the capacity rights.

President Havens asked for a Motion.

Motion: Director Monin made a Motion, seconded by Vice President Vergara and unanimously carried across the Board to approve, ratify, and confirm payment of the

bills set forth in the schedule of bills for consideration dated March 20, 2023, and receive and file the financial statements for the period ending February 28, 2023.

Roll Call Vote:

Director Monin	aye
Director Gaskins	absent
Director Freshley	aye
Vice President Vergara	aye
President Havens	aye


Comments Regarding Non-Agenda FIC Items

There were no comments.

Close Finance and Insurance Committee Meeting

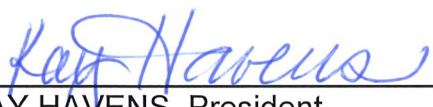
There being no further business the Finance Committee meeting was closed at approximately 7:52 a.m.

Respectfully submitted,




POLLY WELSCH
Recording Secretary

APPROVED:



KAY HAVENS, President
of the El Toro Water District and the
Board of Directors thereof



DENNIS P. CAFFERTY, Secretary
of the El Toro Water District and the
Board of Directors thereof