

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
EL TORO WATER DISTRICT
April 28, 2022

President Freshley called the meeting of the Board of Directors of the ELTORO WATER DISTRICT to order at 7:30 a.m.

Director Vergara led in the Pledge of Allegiance to the flag.

Directors KATHRYN FRESHLEY, KAY HAVENS, MIKE GASKINS, MARK MONIN and JOSE VERGARA participated.

Also present were DENNIS P. CAFFERTY, General Manager, JASON HAYDEN, CFO, SCOTT HOPKINS, Operations Superintendent, HANNAH FORD, Engineering Manager, SHERRI SEITZ, Public Relations/Emergency Preparedness Administrator, GILBERT J. GRANITO, General Counsel, CAROL MOORE, Laguna Woods Mayor (zoom), and POLLY WELSCH, Recording Secretary.

Oral Communications/Public Comments

Ms. Moore thanked the Board and General Manager for a program provided for the City, and what a great job Mr. Cafferty did with his presentation.

Items Received Too Late to be Agendized

President Freshley asked if there were any items received too late to be agendized. Mr. Cafferty replied no.

Consent Calendar

President Freshley asked for a Motion.

Motion: Vice President Havens made a Motion, seconded by Director Gaskins and unanimously carried across the Board to approve the Consent Calendar.

Roll Call Vote:

Director Vergara	aye
Director Monin	aye
Director Gaskins	aye
Vice President Havens	aye
President Freshley	aye

Director Reports for Meetings Attended

Director Vergara stated that he attended the State of the City event, the regular Board meetings, and he plans to attend the South OC Economic Coalition meeting.

Director Monin stated that he attended WACO, the ISDOC Executive Committee meeting, the MWDOC/MET Directors workshop, the MWDOC Admin/Finance Committee meeting, the MWDOC Elected Officials Forum, the Laguna Woods City Council meeting, the WACO Planning Committee meeting, State of the City event, OCWA, ACWA meet Pam Tobin and Cathy Green event, the regular Board meetings, and he is planning to attend OCCOG today and the South OC Economic Coalition meeting.

Director Gaskins stated that he attended the WACO meeting, MWDOC Planning/Operations meeting, the RRC meeting, the MWDOC/MET Directors workshop, the SOCWA Board meeting, the MWDOC Elected Officials Forum, the

MWDOC Admin/Finance meeting, the Budget Committee #1 meeting, the SOCWA Board meeting, State of the City event, the ACWA meet Pam Tobin and Cathy Green event, the regular Board meetings, and he plans to attend the South OC Economic Coalition meeting.

Vice President Havens stated that she attended the WACO meeting, the MWDOC Planning/Operations meeting, the ISDOC Executive Committee meeting, the MWDOC/MET Directors workshop, the MWDOC Elected Officials Forum, the Laguna Woods Village Gate 11 HOA meeting, the MWDOC Admin/Finance Committee meeting, the Pres/VP/GM meetings, the Agenda Review meeting, the Budget Committee #1 meeting, the MWDOC Board meeting, OCWA, the WaterReuse meeting, the ACWA meet Pam Tobin and Cathy Green event, the regular Board meetings, and she plans to attend the ISDOC Quarterly meeting, and the Watershed Management AB361 meeting,

President Freshley stated that she attended the WACO meeting, the RRC meeting, the SOCWA Board meeting, the SOCWA Finance meeting, the SOCWA Special Board meeting, the MWDOC/MET Directors workshop, the Pres/VP/GM meetings, the Agenda Review meeting, the Laguna Woods City Council meeting, LAFCO, OCWA, the ISDOC Quarterly meeting, and the regular Board meetings.

General Manager Action Items

1985-5 (IV) Travel and Expense Reimbursement Policy

Mr. Cafferty stated that staff is recommending no amendments to the current policy.

Director Gaskins asked if the Board and staff should consider increasing the meal amounts due to the current economic increases.

President Freshley stated that she doesn't feel comfortable compensating increased meal reimbursements at this time.

Director Vergara stated that this policy is public record, and he does not feel we should be increasing the meal amounts at this time.

President Freshley asked for a Motion.

Motion: Director Monin made a Motion, seconded by Vice President Havens and unanimously carried across the Board to recommend no amendments to the District's 1985-5 (IV) Travel and Expense Reimbursement Policy.

Roll Call Vote

Director Monin	aye
Director Gaskins	aye
Vice President Havens	aye
President Freshley	aye
Director Vergara	aye

General Manager Information Items

COVID-19 Update

Mr. Cafferty provided an update on the current COVID-19 conditions.

General Manager's Monthly Report

Vice President Havens stated that on page 42, ETWD Water Usage Compared to 2020, our March usage jumped 43% and asked what accounted for this jump. Mr. Cafferty replied that water use in 2020 was very low.

Vice President Havens suggested putting a footnote indicating it was due to the COVID-19 pandemic. Mr. Cafferty replied that staff will footnote the month of March water usage.

Legislative Reports

Director Gaskins stated that there is a bill that states if you attend a meeting virtually there is no need to provide the address you are attending from on the agenda.

Mr. Granito reported that SB 1157 pertaining to outdoor irrigation should be viewed.

Public Education and Outreach & Water Use Efficiency Reports

Ms. Seitz stated that the District has moved to a Level 2 Water Shortage, and asking customers to reduce water use 15% or as much as possible, fix leaks, and follow the Permanent Water Conservation requirements.

Vice President Havens stated that she would like to see more signage for Recycled Water throughout the village.

Ms. Seitz stated that the newsletter is scheduled for distribution the end of April through May, and topics include ETWD moving to Level 2 water shortage, the permanent water conservation requirements, CAG information, Oso Lift station project, introducing new staff, Streams of Hope Campaign and checking for leaks.

Ms. Seitz stated that the May CAG meeting has been postponed to June 2nd, and will discuss the Level 2 water shortage and the Districts 2022/23 budget.

Ms. Seitz stated that President Freshley will be on TV-6 next to discuss the Level 2 water shortage and water conservation.

Ms. Seitz stated that she coordinated with LWV on placement of the Streams of Hope Campaign Stella in the village. She further stated that she coordinated with MWDOC, the Wyland Foundation and Dan Yost, LWV Rick Manager on insurance and a hold harmless agreement for the artwork.

Ms. Seitz stated that she and Vice President Havens attended a meeting at Gate 11 and discussed Water Supply Conditions, Level 2 Water Shortage, and Water Conservation. She further stated that Bob Hazard staffed a table at the event and provided water efficient takeaways.

Ms. Seitz stated that the District will staff a table at the Concerned Citizens Earth Day event at Clubhouse 1 on April 21st.

Ms. Seitz stated that Mr. Cafferty, Dan Ferons (SMWD), and Fernando Paludi (TCWD) addressed the City of Laguna Woods and the public for Earth Day to cover water supply challenges, water conservation, and steps being taken locally to ensure water reliability.

Ms. Seitz stated that staff will host a table at the City of Mission Viejo Earth Day event on April 23rd to discuss water conservation and provide water efficient takeaways.

Ms. Seitz stated that ETWD is providing drought tolerant table center pieces for the State of the City event on April 26th.

Ms. Seitz provided an update on the Adopt-a-Channel program, requirements and costs associated with being a sponsor.

SOCWA Reports

Mr. Cafferty provided an update on the SOCWA Board meeting. He further stated that the SOCWA budget reflects a budget reduction for ETWD.

MWDOC Reports

Director Gaskins stated that the MWDOC budget was discussed, and the possible credit to the Tier 2 rates.

SOCWMA Reports

Vice President Havens stated that AB 361 was discussed.

LAFCO

President Freshley stated that budget was discussed, and Doug Davert and herself were unopposed for the special election, so they are deemed to be reelected and remain in their current seats. She further stated that they discussed hiring a consultant to focus on developing the indicators used for reporting on cities performance standards.

President Freshley stated that they are preparing for their Strategic Planning in June.

ISDOC

Director Monin stated that the next ISDOC Executive meeting will be May 10th because of the ACWA Spring conference being the first week in May.

WACO

Director Monin stated that cyber security for Water Policy Executives was discussed. He further stated that the next WACO meeting will be May 13th.

COMMITTEE AND GENERAL INFORMATION

Dates to Remember for April/May

There were no comments.

Comments Regarding Non-Agenda Items

There were no comments.

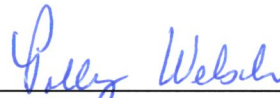
Attorney Report

Mr. Granito reported that there is no need for a Closed Session today, and as such regular session continued.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:50 a.m.

Respectfully submitted,



POLLY WELSCH
Recording Secretary

APPROVED:



KATHRYN FRESHLEY, President of
the El Toro Water District and the
Board of Directors thereof



DENNIS P. CAFFERTY, Secretary
of the El Toro Water District and
the Board of Directors thereof