

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



DENNIS P. CAFFERTY, Secretary of the El Toro Water District and the Board of Directors thereof



**AGENDA**  
**EL TORO WATER DISTRICT**  
**REGULAR MEETING OF THE**  
**BOARD OF DIRECTORS**

**October 28, 2021**

**7:30 a.m.**

Members of the public who wish to comment on any item within the jurisdiction of the District or on any item on the agenda, attend the meeting in person at the District's office or may observe and address the Meeting by joining at this link:  
<https://us02web.zoom.us/j/85187003419>. (Meeting ID: 851 8700 3419).

Members of the public who wish only to listen to the telephonic meeting may dial in at the following numbers (669) 900-6833 or (346) 248-7799 with the same Meeting ID noted above. Please be advised the Meeting is being recorded.

**CALL MEETING TO ORDER – President Gaskins**

**PLEDGE OF ALLEGIANCE – Director Vergara**

**ORAL COMMUNICATIONS/PUBLIC COMMENTS**

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for "COMMENTS REGARDING NON-AGENDA ITEMS." The public may identify themselves when called on and limit their comments to three minutes.

## ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

## PRESENTATION OF AWARDS, RECOGNITIONS, CERTIFICATIONS, AND INTRODUCTIONS

### a. Service Awards

1. Mr. Cafferty will recognize and congratulate Brian Miller, Engineering Associate, for 20 years of service with the District.
2. Mr. Cafferty will recognize and congratulate Daniel Orozco, Maintenance Worker I, for 5 years of service with the District.

## 1. CONSENT CALENDAR

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

- a. Consider approving the minutes of the September 23, 2021 Board meeting.

**Recommended Action:** The Board will be requested to approve the subject minutes.

## **APPROVAL OF ITEMS REMOVED FROM TODAY'S CONSENT CALENDAR**

The Board will discuss items removed from today's Consent Calendar requiring further discussion.

**Recommended Action:** The Board will be requested to approve the items removed from today's Consent Calendar.

## 2. **Director Reports for Meetings Attended (Oral Report)**

## 3. **Southern California Edison Billing Structure** (Reference Material Included)

Staff will provide a brief description of the cost drivers for the District's electricity bills from Southern California Edison.

4. **STEM Battery Storage Presentation** (Reference Material Included)

A representative from STEM will provide an overview of the operational goals and objectives as well as current results of the STEM Battery Storage System at the WRP.

**GENERAL MANAGER ACTION ITEMS**

5. **Proposed Updates/Revisions to CSDA Bylaws** (Reference Material Included)

Staff will review and comment on proposed updates/revisions to the California Special District Association (CSDA) Bylaws as recommended by the CSDA Board of Directors.

**Recommended Action:** Staff recommends that the Board of Directors consider casting a ballot in favor of the proposed Bylaw updates/revisions as recommended by the CSDA Board of Directors.

**GENERAL MANAGER INFORMATION ITEMS**

6. **Dashlane Password Management System** (Reference Material Included)

Staff will provide a brief presentation regarding the Dashlane Password Management System recently implemented at the District.

7. **General Manager Performance Evaluation Form** (Reference Material Included)

The Board will have an opportunity to review and comment on the updated General Manager Performance Evaluation Form.

8. **Orange County Joint Agreement for the 800MHz Countywide Coordinated Communications System** (Reference Material Included)

Staff will provide an update on the Orange County Joint Agreement for the 800MHz Countywide Coordinated Communications System.

9. **County of Orange Alert OC Mass Notification System MOU**  
(Reference Material Included)

Staff will provide an update on the County of Orange Alert OC Mass Notification System Memorandum of Understanding.

10. **COVID-19 Update** (Reference Material Included)

Staff will provide an update on the status of the Districts response to the COVID-19 pandemic.

11. **General Manager's Monthly Report** (Report Included)  
Staff will review and comment on the General Manager's Monthly Report.
12. **Legislative Reports** (Reference Materials Included)  
Staff and General Counsel will review and comment on the Legislative reports.
13. **Public Education and Outreach & Water Conservation Reports**  
(Reference Material Included)  
Staff will review and comment on the Public Education and Outreach & Water Conservation Reports.
14. **Governor's Proclamation of State of Emergency Relative to California Drought Conditions** (Reference Material Included)  
Staff will review and comment on the recent Proclamation of a State of Emergency regarding continuing drought conditions in the State of California.
15. **SOCWA Reports** (Reference Material Included)
  - a. SOCWA Task Force Meeting – September 28, 2021
  - b. SOCWA Board Meeting – October 7, 2021
  - c. SOCWA Engineering Committee Meeting – October 14, 2021
  - d. SOCWA Finance Committee Meeting – October 19, 2021
16. **Municipal Water District Of Orange County (MWDOC) Report**  
(Reference Material Included)
  - a. MWDOC Planning/Operations Meeting – October 4, 2021
  - b. MWDOC/MET Directors Workshop – October 6, 2021
  - c. MWDOC Administration & Finance Committee – October 13, 2021
  - d. MWDOC Board Meeting – October 20, 2021
  - e. MWDOC Managers Meeting – October 21, 2021
17. **Local Agency Formation Commission (LAFCO) Report**
  - a. Report on the October 13, 2021 meeting
18. **ISDOC Meetings** (Reference Material Included)
  - a. Report on the October 5, 2021 ISDOC Executive Committee meeting

**19. WACO Meetings** (Reference Material Included)

- a. Report on the October 1, 2021 WACO meeting
- b. Report on the October 19, 2021 WACO Planning Committee meeting

**COMMITTEE AND GENERAL INFORMATION**

**20. Dates to Remember for October/November 2021** (Reference Material Included)

**COMMENTS REGARDING NON-AGENDA ITEMS**

**ATTORNEY REPORT**

**CLOSED SESSION**

At this time the Board will go into Closed Session as follows:

1. Pursuant to Government Code Section 54956.9 (d) (1) to consult with legal counsel and staff on a matter of pending litigation. *Kessner et al. v. City of Santa Clara, et al. (Santa Clara County Superior Court - Case No. 20 CV 364054)*.
2. In accordance with Government Code Section 54956.96 in order to receive, discuss, and/or take action concerning information obtained by the District's representative pertaining to a closed session of the South Orange County Wastewater Authority ("SOCWA"), a joint powers agency.

**REGULAR SESSION**

**REPORT ON CLOSED SESSION** (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

**ADJOURNMENT**

*The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.*

**Request for Disability-Related Modifications or Accommodations**

*If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.*