

MINUTES OF THE REGULAR MEETING
OF THE
FINANCE & INSURANCE COMMITTEE

April 19, 2021

At approximately 8:55 a.m. Director Havens called the regular meeting to order.

Committee Members MIKE GASKINS, KATHRYN FRESHLEY, JOSE VERGARA, MARK MONIN, and KAY HAVENS participated.

Also participating were DENNIS P. CAFFERTY, General Manager, JUDY CIMORELL, Human Resources Manager, JASON HAYDEN, CFO, GILBERT J. GRANITO, General Counsel, SCOTT HOPKINS, Operations Superintendent, BOBBY YOUNG, Principal Engineer, and POLLY WELSCH, Recording Secretary.

Consent Calendar

Director Havens asked for a Motion.

Motion: Director Vergara made a motion, seconded by Vice President Freshley and unanimously carried across the Board to approve the Consent Calendar.

Roll Call Vote:

Director Havens	aye
Vice President Freshley	aye
Director Vergara	aye
President Gaskins	aye
Director Monin	aye

Financial Action Items

Quarterly Insurance Report

Ms. Cimorell stated that she added the medical insurance costs to the Benefits for the Directors in this quarterly report. She further stated that there were no Workers Compensation cases this quarter.

Ms. Cimorell stated that under Cal OSHA the District had to report all of the employees who contacted COVID-19 under our Workers Compensation Plan. She further stated that the District received a check from JPIA in the amount of \$54,186 which was a refund from the rate stabilization fund which JPIA determined the District should receive after reviewing past claims and comparing them to the premium amount paid by the District.

Vice President Freshley noted that the Actual vs. Budget data for Total Insurance shows that we are nearly \$28,000 over budget, and asked what happened. Mr. Hayden replied that staff will get back to the Board on why the Liability Insurance is higher. Ms. Cimorell added that the insurance carrier was changed, and the new premium was higher, so this may be the reason for the increase.

Director Havens asked for a Motion.

Motion: Director Monin made a Motion, seconded by Director Vergara and unanimously carried across the Board to Receive and File the Quarterly Insurance Report for the period of January 1, 2021 through March 31, 2021.

Roll Call Vote:

Director Havens	aye
Vice President Freshley	aye
Director Vergara	aye
President Gaskins	aye
Director Monin	aye

Financial Package – Authorization to Approve Bills for Consideration dated April 19, 2021 and Receive and File Financial Statements as of March 31, 2021

Mr. Hayden stated that the Balance Sheet has not changed much. He further stated that on page 4, Summary of Investments, the District continued to ramp up the 1-3 year investments.

Mr. Hayden stated that on page 9, the Receivables report, Receivables Over 121 days has increased by almost 10 times compared to March 2020. He further stated that this could be due to the economic stress from the COVID-19 pandemic, and also the suspension of our ability to shut off water service.

Director Vergara asked if there was a bill that had to do with dealing with bad debt. Mr. Cafferty replied that there was a Senate bill that put significant restrictions on the ability of water agencies to shut customers off for non-payment. He further stated that we had to revise our Rules and Regulations to comply with that Senate bill.

Vice President Freshley stated that we have just over \$2.5 million in a "SOCWA" Reserve, and asked if this is held at SOCWA. Mr. Hayden replied no, this is our internal reserve that is set aside for future SOCWA projects.

Director Havens asked for a Motion.

Motion: Director Monin made a Motion, seconded by President Gaskins and unanimously carried across the Board to approve, ratify, and confirm payment of those bills as set forth in the schedule of bills for consideration dated April 19, 2021, and receive and file the Financial statements for the period ending March 31, 2021.

Roll Call Vote:

Director Havens	aye
Vice President Freshley	aye
Director Vergara	aye
President Gaskins	aye
Director Monin	aye

Financial Information Items

Tiered Water Usage and Revenue Tracking

Mr. Cafferty stated that we continue to trend a little higher in usage this year by approximately 4%, which could be weather driven.

2021/22 Fiscal Year Budget Preparation and Tentative Schedule Status Report

Mr. Cafferty stated that Budget Committee #2 meeting was held on Monday, April 5th, and the full Board Budget Workshop was held last Thursday, April 15th.

Comments Regarding Non-Agenda FIC Items

Vice President Freshley asked about the upcoming CAG meeting, how are we doing on getting registrants. Mr. Cafferty replied that staff will provide a status report at the Board meeting on April 22.

Close Finance and Insurance Committee Meeting

There being no further business the Finance Committee meeting was closed at approximately 9:20 a.m.

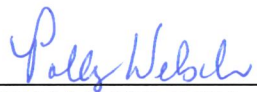
Attorney Report

Mr. Granito reported that there is no need for a Closed Session today, therefore regular session continued.

Adjournment


There being no further business, the Engineering Committee meeting was adjourned at approximately 9:20 a.m.

Respectfully submitted,



POLLY WELSCH
Recording Secretary

APPROVED:



MIKE GASKINS, President
of the El Toro Water District and the
Board of Directors thereof



DENNIS P. CAFFERTY, Secretary
of the El Toro Water District and the
Board of Directors thereof

