

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



DENNIS P. CAFFERTY, Secretary of the El Toro Water District and the Board of Directors thereof



AGENDA
EL TORO WATER DISTRICT
REGULAR MEETING OF THE
BOARD OF DIRECTORS

February 27, 2020

(Director Vergara will be teleconferencing from:
Texas Station Gambling Hall & Hotel, 2101 Texas Star Lane,
North Las Vegas, NV 89032)

7:30 a.m.

CALL MEETING TO ORDER – President Monin

PLEDGE OF ALLEGIANCE – Vice President Gaskins

ORAL COMMUNICATIONS/PUBLIC COMMENTS

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for “COMMENTS REGARDING NON-AGENDA ITEMS.” The public may identify themselves when called on and limit their comments to three minutes.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

PRESENTATION OF AWARDS, RECOGNITIONS AND INTRODUCTIONS

a. Service Awards

There are no acknowledgements.

b. Continuing Education & Training, Degree and Certification Program acknowledgement

There are no acknowledgements.

c. Special District/Employee Association/Community Award Acknowledgement and Employee Special Recognition

There are no acknowledgements.

d. Staff Department Presentations

Staff will provide a presentation describing the staff roles and responsibilities associated with the operation and maintenance of the District's Water Recycling Plant (WRP).

CONSENT CALENDAR

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

1. **Approval of Minutes & Conferences** (Minutes Included)

- a. Consider approving the minutes of the January 23, 2020 Board meeting.
- b. Consider approving the Directors to attend the ACWA Spring Conference on May 3-8, 2020 in Monterey, Ca.

APPROVAL OF ITEMS REMOVED FROM TODAY'S CONSENT CALENDAR

The Board will discuss items removed from today's Consent Calendar requiring further discussion.

Recommended Action: The Board will be requested to approve the items removed from today's Consent Calendar.

2. **Quarterly Review of the District's 401(k) Retirement Savings Plan**
(Reference Material Included)

A HighMark representative will review and comment on the investment performance of the District's 401(k) Retirement Savings Plan.

Recommended Action: Staff recommends that the Board Receive and File the Quarterly review of the District's 401(k) Retirement Savings Plan.

DIRECTOR/COMMITTEE REPORTING

3. **Director Reports for Meetings Attended** (Oral Report)

GENERAL MANAGER ACTION ITEMS

4. **Resolution No. 20-2-1 Which Adopts Fair Political Practice Commission Form 806 in the Form and Content and Authorizing and Directing the Posting of Said Form 806 on the District's Website** (Reference Material Included)

Staff will review and comment on Resolution No. 20-2-1 which adopts Fair Political Practice Commission Form 806 in the form and content and authorizes and directs the posting of same on the District's website.

Recommended Action: Staff recommends adopting Resolution No. 20-2-1 which adopts Fair Political Practice Commission Form 806 in the form and content and authorizes and directs the posting of same on the District's website.

RESOLUTION NO. 20-2-1

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE EL TORO WATER DISTRICT
ADOPTING FAIR POLITICAL PRACTICE COMMISSION
FORM 806 IN THE FORM AND CONTENT
ATTACHED TO THIS RESOLUTION, AND AUTHORIZING THE POSTING
AND DIRECTING THE POSTING OF SAID FORM 806
ON THE DISTRICT'S WEBSITE

5. **Nomination of a Candidate to the California Special Districts Association Board of Directors, Southern Network, Seat B** (Reference Material Included)

Staff will comment on the potential nomination of a candidate to the California Special Districts Association Board of Directors, Southern Network, Seat B, and the requirement to submit the nomination by the March 6, 2020 deadline.

Recommended Action: The Board will consider nominating a candidate to the California Special Districts Association Board of Directors, Southern Network, Seat B, and submitting the nomination by the March 6, 2020 deadline.

6. **Nomination of a Candidate to the California Special Districts Association Board of Directors, Seat C** (Reference Material Included)

Staff will comment on the potential nomination of a candidate to the California Special Districts Association Board of Directors, Seat C, and submitting the nomination by the March 26, 2020 deadline.

Recommended Action: The Board will consider nominating a candidate to the California Special Districts Association Board of Directors, Seat C, and submitting the nomination by the March 26, 2020 deadline.

GENERAL MANAGER INFORMATION ITEMS

7. **General Manager's Monthly Report** (Report Included)

Staff will review and comment on the General Manager's Monthly Report.

8. **Legislative Reports** (Reference Materials Included)

Staff and General Counsel will review and comment on the Legislative reports.

9. **Public Education and Outreach & Water Conservation Reports** (Reference Material Included)

10. **SOCWA Reports** (Reference Material Included)

- a. SOCWA Board Meeting – February 6, 2020
- b. SOCWA Engineering Committee Meeting – February 13, 2020
- c. SOCWA Finance Committee Meeting – February 20, 2020

11. **Municipal Water District Of Orange County (MWDOC) Report** (Reference Material Included)

- a. MWDOC Planning & Operations – February 3, 2020
- b. MWDOC/MET Directors Workshop – February 5, 2020
- c. MWDOC Administration & Finance Committee – February 12, 2020
- d. MWDOC Public Affairs & Legislation – February 18, 2020
- e. MWDOC Board Meeting – February 19, 2020
- f. MWDOC Managers Meeting – February 20, 2020

12. **Local Agency Formation Commission (LAFCO) Report**

- a. Report on the February 12, 2020 meeting - canceled

13. South Orange County Watershed Management Area (SOCWMA) Management and/or Executive Committee Report

- a. Report on the February 3, 2020 Management Committee meeting.
- b. Report on the February 6, 2020 SOCWMA Executive Committee meeting.

14. ISDOC Meetings (Reference Material Included)

- a. Report on the February 4, 2020 ISDOC Executive Committee Meeting

15. WACO Meetings (Reference Material Included)

- a. Report on the February 7, 2020 WACO Meeting
- b. Report on the February 18, 2020 WACO Planning Committee meeting

16. City Coordination Efforts

Report on the February 26, 2020 meeting.

COMMITTEE AND GENERAL INFORMATION

17. Dates to Remember for February/March 2020 (Reference Material Included)

18. Carry-Over Pending Matters

COMMENTS REGARDING NON-AGENDA ITEMS

ATTORNEY REPORT

CLOSED SESSION

At this time the Board will go into Closed Session as follows:

- 1. At this time the Board will go into Closed Session pursuant to Government Code Section 54956.9 (d) (1) to consult with legal counsel and staff on a matter of pending litigation. *The People of the State of California, acting by and through the Department of Transportation. Plaintiff, vs. County of Orange; Pacific and Telegraph Co.; Santa Margarita Water District; Laguna Hills Sanitation, Inc., California Corporation; and Does 1 through 50, inclusive. Defendants- Orange County Superior Court- Case No. 30-2020-01122114-CU-EI-CXC.*

2. At this time the Board will go into Closed Session pursuant to Government Code Section 54956.9 (d) (2) to consult with legal counsel and staff on a matter of anticipated litigation (In the matter of a Claim filed by Donald P. Driscoll, Esq. on behalf of Anne Moell, et al).

REGULAR SESSION

REPORT ON CLOSED SESSION (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

ADJOURNMENT

Recommended Action: The Board will be requested to take action adjourning today's Board meeting to **Thursday, March 26, 2020 at 7:30 a.m.** at the El Toro Water District, 24251 Los Alisos Boulevard, Lake Forest, California.

The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.

Request for Disability-Related Modifications or Accommodations

If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.