

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



DENNIS P. CAFFERTY, Secretary of the El Toro Water District and the Board of Directors thereof



## **AGENDA**

### **EL TORO WATER DISTRICT**

#### **REGULAR MEETING OF THE BOARD OF DIRECTORS ENGINEERING COMMITTEE MEETING AND FINANCE/INSURANCE COMMITTEE MEETING**

**February 24, 2020**

**7:30 a.m.**

**CALL TO ORDER** – President Monin

**PLEDGE OF ALLEGIANCE** – Vice President Gaskins

#### **ORAL COMMUNICATIONS/PUBLIC COMMENTS**

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda until said item is discussed by the Board. Comments on other items will be heard at the times set aside for “COMMENTS REGARDING NON-AGENDA ENGINEERING COMMITTEE ITEMS” or for “COMMENTS REGARDING NON-AGENDA FIC ITEMS.” The public may identify themselves when called on and limit their comments to three minutes.

#### **ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

## **ENGINEERING COMMITTEE**

**CALL MEETING TO ORDER – Director Freshley**

### **CONSENT CALENDAR**

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

1. **Approval of Minutes** (Minutes Included)
  - a. Consider approving the minutes of the January 21, 2020 Engineering Committee.

### **APPROVAL OF ITEMS REMOVED FROM TODAY'S ENGINEERING COMMITTEE**

#### **CONSENT CALENDAR**

The Board will discuss items removed from today's Engineering Committee Consent Calendar requiring further discussion.

**Recommended Action:** The Board will be requested to approve the items removed from today's Engineering Committee Consent Calendar.

#### **ENGINEERING ACTION ITEMS**

There are no action items.

#### **ENGINEERING GENERAL INFORMATION ITEMS**

2. **EI Toro Water District Capital Project Status Report**  
(Reference Material Included)

Staff will review and comment on the EI Toro Water District Capital Project Status Report.

3. **Engineering Items Discussed at Various Conferences and Meetings** (Oral Report)

The Committee will discuss any pertinent Engineering items discussed at Conferences.

#### **COMMENTS REGARDING NON-AGENDA ENGINEERING COMMITTEE ITEMS**

#### **CLOSE ENGINEERING COMMITTEE MEETING**

## FINANCE / INSURANCE COMMITTEE MEETING

CALL MEETING TO ORDER – Director Vergara

### CONSENT CALENDAR

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

4. **Approval of Minutes** (Minutes Included)

- a. Consider approving the minutes of the January 21, 2020 Finance Committee meeting

### **APPROVAL OF ITEMS REMOVED FROM TODAY'S FINANCE COMMITTEE**

#### **CONSENT CALENDAR**

The Board will discuss items removed from today's Finance Committee Consent Calendar requiring further discussion.

**Recommended Action:** The Board will be requested to approve the items removed from today's consent Finance Committee Consent Calendar.

### FINANCIAL ACTION ITEMS

5. **Financial Package - Authorization to Approve Bills for Consideration dated February 24, 2020 and Receive and File Financial Statements as of January 31, 2020** (Reference Material Included)

The Board will consider approving the Bills for Consideration dated February 24, 2020 and Receive and File Financial Statements as of January 31, 2020.

**Recommended Action:** Staff recommends that the Board 1) approve, ratify and confirm payment of those bills as set forth in the schedule of bills for consideration dated February 24, 2020, and 2) receive and file the Financial Statements for the period ending January 31, 2020.

### FINANCIAL INFORMATION ITEMS

6. **Board of Directors Benefits** (Reference Material Included)

Staff will provide a an update regarding the evaluation of providing a Medical insurance benefit to the District's Board of Directors.

7. **Donation & Sponsorships** (Oral Report)

Staff will provide a history of previous contributions and sponsorships of various groups, events, and conferences. The Board will provide direction to staff on the consideration of future similar requests.

8. **2020/21 Fiscal Year Budget/Cost of Service Evaluation/Preparation and Tentative Schedule Status Report** (Reference Material Included)

Staff will review and comment on the 2020/21 fiscal year Budget/Cost of Service Evaluation/Preparation and Tentative Schedule.

9. **Tiered Water Usage and Revenue Tracking** (Reference Material Included)

Staff will review and comment on monthly and year to date Tiered Water Usage and Revenue tracking.

**COMMENTS REGARDING NON-AGENDA FIC ITEMS**

**CLOSE FINANCE AND INSURANCE COMMITTEE MEETING**

**ATTORNEY REPORT**

**CLOSED SESSION**

At this time the Board will go into Closed Session as follows:

1. At this time the Board will go into Closed Session pursuant to Government Code Section 54956.9 (d) (1) to consult with legal counsel and staff on a matter of pending litigation. *The People of the State of California, acting by and through the Department of Transportation. Plaintiff, vs. County of Orange; Pacific and Telegraph Co.; Santa Margarita Water District; Laguna Hills Sanitation, Inc., California Corporation; and Does 1 through 50, inclusive. Defendants- Orange County Superior Court- Case No. 30-2020-01122114-CU-EI-CXC.*
2. At this time the Board will go into Closed Session pursuant to Government Code Section 54956.9 (d) (2) to consult with legal counsel and staff on a matter of anticipated litigation (In the matter of a Claim filed by Donald P. Driscoll, Esq. on behalf of Anne Moell, et al).

**REGULAR SESSION**

**REPORT ON CLOSED SESSION** (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

**ADJOURNMENT TO 7:30 a.m., Monday, March 23, 2020.**

*The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.*

**Request for Disability-Related Modifications or Accommodations**

*If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.*