

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



DENNIS P. CAFFERTY, Secretary of the El Toro Water District and the Board of Directors thereof



**AGENDA**  
**EL TORO WATER DISTRICT**  
**REGULAR MEETING OF THE**  
**BOARD OF DIRECTORS**

**January 23, 2020**

**7:30 a.m.**

**CALL MEETING TO ORDER – President Monin**

**PLEDGE OF ALLEGIANCE – Vice President Gaskins**

**ORAL COMMUNICATIONS/PUBLIC COMMENTS**

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for "COMMENTS REGARDING NON-AGENDA ITEMS." The public will identify themselves when called on and limit their comments to three minutes.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

Determine need and take action to agendize items which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

## PRESENTATION OF AWARDS, RECOGNITIONS AND INTRODUCTIONS

### a. Service Awards

1. Mr. Cafferty will recognize and congratulate Bobby Young, Principal Engineer, for 5 years of service with the District.

### b. Continuing Education & Training, Degree and Certification Program acknowledgement

There are no acknowledgements.

### c. Special District/Employee Association/Community Award Acknowledgement and Employee Special Recognition

There are no acknowledgements.

## CONSENT CALENDAR

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

### 1. Approval of Minutes (Minutes Included)

- a. Consider approving the minutes of the December 19, 2019 Board meeting.
- b. Consider approving Amendment No. 1 to the General Manager's Employment Agreement.
- c. Consider approving the Directors to attend the 2020 WaterReuse California Annual Conference on March 15-17, 2020 in San Francisco, Ca.

## APPROVAL OF ITEMS REMOVED FROM TODAY'S CONSENT CALENDAR

The Board will discuss items removed from today's Consent Calendar requiring further discussion.

**Recommended Action:** The Board will be requested to approve the items removed from today's Consent Calendar.

### 2. California Asset Management Program (CAMP) (Reference Material Included)

A CAMP Representative will update the Board on the District's investment holdings and philosophy based on the economic outlook. CAMP assists the District with short-term and long-term investment alternatives.

## DIRECTOR/COMMITTEE REPORTING

3. **Director Reports for Meetings Attended** (Oral Report)

## GENERAL MANAGER ACTION ITEMS

4. **Resolution No. 20-1-4 Establishing Date, Time, and Place of Regular Board Meetings and Board/Engineering & Finance/Insurance Committee Meetings of the Board of Directors for Calendar Year 2020** (Reference Material Included)

Staff will review and comment on an amendment to the previously adopted schedule of date, time, and place of Board/Engineering & Finance/Insurance Committee Meetings of the Board of Directors for calendar year 2020.

**Recommended Action:** The Board will consider adopting Resolution No. 20-1-4 which establishes date, time, and place of Regular Board Meetings and Board/Engineering & Finance/Insurance Committee Meetings of the Board of Directors for calendar year 2020.

### RESOLUTION NO. 20-1-4

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
EL TORO WATER DISTRICT  
ESTABLISHING DATE, TIME, AND PLACE OF  
REGULAR BOARD MEETINGS AND BOARD/ENGINEERING  
& FINANCE/INSURANCE COMMITTEE MEETINGS OF  
THE BOARD OF DIRECTORS  
FOR CALENDAR YEAR 2020

5. **Resolution No. 20-1-5 Modifying Standing and External Organization Board and Staff Assignments for Calendar Year 2020**  
(Reference Material Included)

Staff will review and comment on Resolution No. 20-1-5 modifying Standing and External Organization Board and Staff Assignments for calendar year 2020.

**Recommended Action:** Staff recommends approval of Resolution No. 20-1-5 modifying Standing and External Organization Board and Staff Assignments for calendar year 2020.

RESOLUTION NO. 20-1-5

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
EL TORO WATER DISTRICT  
MODIFYING STANDING AND EXTERNAL ORGANIZATION  
BOARD AND STAFF ASSIGNMENTS  
FOR CALENDAR YEAR 2020

6. **Resolution No. 20-1-6 Amending District Meeting Rooms Use Policy**  
(Reference Material Included)

Staff will review and comment on Resolution No. 20-1-6 which amending the District meeting rooms use policy.

**Recommended Action:** Staff recommends that the Board of Directors approve Resolution No. 20-1-6 amending District Meeting Rooms Use Policy.

RESOLUTION NO. 20-1-6  
OF THE BOARD OF DIRECTORS  
OF THE EL TORO WATER DISTRICT  
AMENDING DISTRICT MEETING ROOMS USE POLICY

**GENERAL MANAGER INFORMATION ITEMS**

7. **General Manager's Monthly Report** (Report Included)

Staff will review and comment on the General Manager's Monthly Report.

8. **Legislative Reports** (Reference Materials Included)

Staff and General Counsel will review and comment on the Legislative reports.

9. **Public Education and Outreach & Water Conservation Reports** (Reference Material Included)

10. **SOCWA Reports** (Reference Material Included)

a. SOCWA Board Meeting – January 9, 2020

b. SOCWA Engineering Committee Meeting – January 16, 2020

11. **Municipal Water District Of Orange County (MWDOC) Report**  
(Reference Material Included)
  - a. MWDOC/MET Directors Workshop – January 2, 2020
  - b. MWDOC Planning/Operations Committee – January 6, 2020
  - c. MWDOC Administration & Finance Committee – January 8, 2020
  - d. MWDOC Board Meeting – January 15, 2020
  - e. MWDOC Managers Meeting – January 16, 2020
  - f. MWDOC Special Board Meeting – January 18, 2020
  - g. MWDOC Public Affairs & Legislation Committee – January 20, 2020
  
12. **Local Agency Formation Commission (LAFCO) Report**
  - a. Report on the January 8, 2020 meeting.
  
13. **South Orange County Watershed Management Area (SOCWMA) Management and/or Executive Committee Report**
  - a. The January 6, 2020 SOCWMA Management Committee meeting was canceled.
  
14. **ISDOC Meetings** (Reference Material Included)
  - a. Report on the January 7, 2020 ISDOC Executive Committee Meeting
  
15. **WACO Meetings** (Reference Material Included)
  - a. Report on the January 10, 2020 WACO Meeting
  - b. Report on the January 21, 2020 WACO Planning Committee meeting
  
16. **City Coordination Efforts**

There was no meeting.

## **COMMITTEE AND GENERAL INFORMATION**

17. **Dates to Remember for January/February 2020** (Reference Material Included)
  
18. **Carry-Over Pending Matters**

## **COMMENTS REGARDING NON-AGENDA ITEMS**

## ATTORNEY REPORT

### CLOSED SESSION

At this time the Board will go into Closed Session as follows:

1. At this time the Board will go into Closed Session pursuant to Government Code Section 54956.9 (d) (2) to consult with legal counsel and staff – Potential Litigation (one matter).

### REGULAR SESSION

#### REPORT ON CLOSED SESSION (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

### ADJOURNMENT

**Recommended Action:** The Board will be requested to take action adjourning today's Board meeting to **Thursday, February 27, 2020 at 7:30 a.m.** at the El Toro Water District, 24251 Los Alisos Boulevard, Lake Forest, California.

*The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.*

#### Request for Disability-Related Modifications or Accommodations

*If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.*