

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



DENNIS P. CAFFERTY, Secretary of the El Toro Water District and the Board of Directors thereof

## **AGENDA**

### **EL TORO WATER DISTRICT**

#### **REGULAR MEETING OF THE BOARD OF DIRECTORS ENGINEERING COMMITTEE MEETING AND FINANCE/INSURANCE COMMITTEE MEETING**

**October 22, 2019**

**7:30 a.m.**

**CALL TO ORDER** – President Vergara

**PLEDGE OF ALLEGIANCE** – President Vergara

#### **ORAL COMMUNICATIONS/PUBLIC COMMENTS**

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda until said item is discussed by the Board. Comments on other items will be heard at the times set aside for “COMMENTS REGARDING NON-AGENDA ENGINEERING COMMITTEE ITEMS” or for “COMMENTS REGARDING NON-AGENDA FIC ITEMS.” The public will identify themselves when called on and limit their comments to three minutes.

#### **ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

# ENGINEERING COMMITTEE

**CALL MEETING TO ORDER – Director Freshley**

## **CONSENT CALENDAR**

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

1. **Approval of Minutes** (Minutes Included)
  - a. Consider approving the minutes of the September 24, 2019 Engineering Committee.

## **APPROVAL OF ITEMS REMOVED FROM TODAY'S ENGINEERING COMMITTEE**

### **CONSENT CALENDAR**

The Board will discuss items removed from today's Engineering Committee Consent Calendar requiring further discussion.

**Recommended Action:** The Board will be requested to approve the items removed from today's Engineering Committee Consent Calendar.

2. **South Coast Water District Presentation on Doheny Ocean Desalination Plant**

A representative from the South Coast Water District will provide an update on the Doheny Ocean Desalination Plant.

### **ENGINEERING ACTION ITEMS**

3. **Agreement for Acquisition of Real Property** (Reference Material Included)

Staff will review and comment on the Agreement for Acquisition of Real Property between the District and the City of Laguna Woods that will convey City of Laguna Woods property to the District for the purposes of construction of the Oso Lift Station Improvement Project.

**Recommended Action:** Staff recommends that the Board of Directors approve and authorize the Board President and General Manager to execute the Agreement for Acquisition of Real Property between the District and the City of Laguna Woods.

4. **Agreement Between El Toro Water District and Moulton Niguel Water District Providing For Emergency Wastewater Overflow Connection**  
(Reference Material Included)

Staff will review and comment on the Agreement between El Toro Water District and Moulton Niguel Water District Providing For Emergency Wastewater Overflow Connection.

**Recommended Action:** Staff recommends that the Board of Directors approve and authorize the General Manager to execute the Agreement between El Toro Water District and Moulton Niguel Water District Providing For Emergency Wastewater Overflow Connection.

5. **America’s Water Infrastructure Act (AWIA) Compliance – Phase II**  
(Reference Material Included)

Staff will review and comment on continuing compliance with America’s Water Infrastructure Act (AWIA) and WEROC/MWDOC efforts.

**Recommended Action:** Staff recommends that the Board of Directors approve and authorize the General Manager to execute the “Agreement for Sharing Consultant Costs for 2019 AWIA Compliance Risk and Resiliency Assessments and Emergency Response Plans for Participating Agencies (Phases II and III)” between El Toro Water District and the Municipal Water District of Orange County.

**ENGINEERING GENERAL INFORMATION ITEMS**

6. **El Toro Water District Capital Project Status Report**  
(Reference Material Included)

Staff will review and comment on the El Toro Water District Capital Project Status Report.

7. **Engineering Items Discussed at Various Conferences and Meetings** (Oral Report)

The Committee will discuss any pertinent Engineering items discussed at Conferences.

**COMMENTS REGARDING NON-AGENDA ENGINEERING COMMITTEE ITEMS**

**CLOSE ENGINEERING COMMITTEE MEETING**

## FINANCE / INSURANCE COMMITTEE MEETING

CALL MEETING TO ORDER – Vice President Monin

### CONSENT CALENDAR

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

8. **Approval of Minutes** (Minutes Included)

- a. Consider approving the minutes of the September 24, 2019 Finance Committee meeting

### **APPROVAL OF ITEMS REMOVED FROM TODAY'S FINANCE COMMITTEE**

#### **CONSENT CALENDAR**

The Board will discuss items removed from today's Finance Committee Consent Calendar requiring further discussion.

**Recommended Action:** The Board will be requested to approve the items removed from today's consent Finance Committee Consent Calendar.

### FINANCIAL ACTION ITEMS

9. **Quarterly Insurance Report** (Reference Material Included)

Staff will review and comment on the Quarterly Insurance Report for the period July 1, 2019 through September 30, 2019.

**Recommended Action:** Staff recommends that the Board Receive and File the Quarterly Insurance Report for the period of July 1, 2019 through September 30, 2019.

10. **Financial Package - Authorization to Approve Bills for Consideration dated October 22, 2019 and Receive and File Financial Statements as of September 30, 2019** (Reference Material Included)

The Board will consider approving the Bills for Consideration dated October 22, 2019 and Receive and File Financial Statements as of September 30, 2019.

**Recommended Action:** Staff recommends that the Board 1) approve, ratify and confirm payment of those bills as set forth in the schedule of bills for consideration dated October 22, 2019, and 2) receive and file the Financial Statements for the period ending September 30, 2019.

## **FINANCIAL INFORMATION ITEMS**

### **11. Tiered Water Usage and Revenue Tracking (Reference Material Included)**

Staff will review and comment on monthly and year to date Tiered Water Usage and Revenue tracking.

## **COMMENTS REGARDING NON-AGENDA FIC ITEMS**

## **CLOSE FINANCE AND INSURANCE COMMITTEE MEETING**

## **ATTORNEY REPORT**

## **CLOSED SESSION**

At this time the Board will go into Closed Session as follows:

1. At this time the Board will go into Closed Session pursuant to Government Code Section 54956.9 (d) (2) to consult with legal counsel and staff –Potential Litigation (two matters).

## **REGULAR SESSION**

## **REPORT ON CLOSED SESSION (Legal Counsel)**

Mr. Granito will provide an oral report on the Closed Session.

## **ADJOURNMENT TO 7:30 a.m., Monday, November 25, 2019.**

*The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.*

### **Request for Disability-Related Modifications or Accommodations**

*If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.*