

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.

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DENNIS P. CAFFERTY, Secretary of the El Toro Water District and the Board of Directors thereof

## **AGENDA**

### **EL TORO WATER DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS**

**September 26, 2019  
7:30 a.m.**

**CALL MEETING TO ORDER – President Vergara**

**PLEDGE OF ALLEGIANCE – Vice President Monin**

#### **ORAL COMMUNICATIONS/PUBLIC COMMENTS**

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for “DIRECTORS COMMENTS/NON-AGENDA ITEMS.” The public will identify themselves when called on and limit their comments to three minutes.

#### **ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

Determine need and take action to agendize items which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

#### **PRESENTATION OF AWARDS, RECOGNITIONS AND INTRODUCTIONS**

a. Service Awards

1. Mr. Cafferty will recognize and congratulate Robert Hazzard, Customer Service Field Representative III, for 30 years of service with the District.

2. Mr. Cafferty will recognize and congratulate Roman Kociban, Crew Chief, for 5 years of service with the District.

b. Continuing Education & Training, Degree and Certification Program acknowledgement

There are no acknowledgements.

c. Special District/Employee Association/Community Award Acknowledgement and Employee Special Recognition

There are no acknowledgements.

## **CONSENT CALENDAR**

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

1. **Approval of Minutes/Conferences** (Minutes Included)

- a. Consider approving the minutes of the August 22, 2019 Board meeting

## **APPROVAL OF ITEMS REMOVED FROM TODAY'S CONSENT CALENDAR**

The Board will discuss items removed from today's Consent Calendar requiring further discussion.

**Recommended Action:** The Board will be requested to approve the items removed from today's consent Calendar.

## **DIRECTOR/COMMITTEE REPORTING**

2. **Director Reports for Meetings Attended** (Oral Report)

## **GENERAL MANAGER ACTION ITEMS**

3. **Resolution No. 19-9-1 Amending Policy Statement 1985-5 (IV) Travel and Expense Reimbursement Policy** (Reference Material Included)

Staff and the Board will review the proposed amendment to the District's Travel and Expense Reimbursement Policy.

**Recommended Action:** Staff recommends that the Board adopt Resolution No. 19-9-1 which amends the Districts Policy Statement 1985-5 (IV) Travel and Expense Reimbursement Policy.

RESOLUTION NO. 19-9-1  
OF THE BOARD OF DIRECTORS  
OF THE EL TORO WATER DISTRICT  
AMENDING THE DISTRICT'S POLICY STATEMENT 1985-5 (IV)  
TRAVEL AND EXPENSE REIMBURSEMENT POLICY

**GENERAL MANAGER INFORMATION ITEMS**

4. **General Manager's Monthly Report** (Report Included)

Staff will review and comment on the General Manager's Monthly Report.

5. **Legislative Reports** (Reference Materials Included)

Staff and General Counsel will review and comment on the Legislative reports.

6. **Public Education and Outreach & Water Conservation Reports**  
(Reference Material Included)

7. **SOCWA Reports** (Reference Material Included)

- a. SOCWA Managers Workshop – August 27, 2019
- b. SOCWA Finance Committee Meeting – September 3, 2019
- c. SOCWA Board Meeting – September 5, 2019
- d. SOCWA Engineering Committee Meeting – September 12, 2019
- e. SOCWA Managers Roundtable Workshop – September 19, 2019

8. **Municipal Water District Of Orange County (MWDOC) Report**  
(Reference Material Included)

- a. MWDOC Planning/Operations Committee – September 3, 2019
- b. MWDOC/MET Directors Workshop – September 4, 2019
- c. MWDOC Water Policy Forum Dinner – September 5, 2019
- d. MWDOC Administration & Finance Committee – September 11, 2019
- e. MWDOC Public Affairs & Legislation Committee – September 16, 2019

- f. MWDOC Board Meeting – September 18, 2019
- g. MWDOC Managers Meeting – September 19, 2019

**9. Local Agency Formation Commission (LAFCO) Report**

- a. There was no meeting.

**10. LAFCO Municipal Service Review (MSR) (Reference Material Included)**

Staff will provide an update on the LAFCO Municipal Service Review Process

**11. South Orange County Watershed Management Area (SOCWMA) Management and/or Executive Committee Report**

- a. Report on the September 9, 2019 SOCWMA Management Committee meeting – conference call

**12. ISDOC Meetings (Reference Material Included)**

- a. Report on the September 3, 2019 ISDOC Executive Committee Meeting

**13. WACO Meetings (Reference Material Included)**

- a. Report on the September 6, 2019 WACO Meeting
- b. Report on the September 17, 2019 WACO Planning Committee meeting

**14. City Coordination Efforts**

- a. Report on the August 28, 2019 meeting

**COMMITTEE AND GENERAL INFORMATION**

**15. Dates to Remember for September/October 2019(Reference Material Included)**

**16. Carry-Over Pending Matters**

**DIRECTOR COMMENTS/NON-AGENDA ITEMS**

## ATTORNEY REPORT

### CLOSED SESSION

At this time the Board will go into Closed Session as follows:

1. At this time the Board will go into Closed Session pursuant to Government Code Section 54956.9 (d) (2) to consult with legal counsel and staff –Potential Litigation (two matters).
2. In accordance with Government Code Section 54956.96 in order to receive, discuss, and/or take action concerning information obtained by the District's representative pertaining to a closed session of the South Orange County Wastewater Authority "SOCWA", a joint powers agency.

### REGULAR SESSION

#### REPORT ON CLOSED SESSION (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

### ADJOURNMENT

**Recommended Action:** The Board will be requested to take action adjourning today's Board meeting to **Thursday, October 24, 2019 at 7:30 a.m.** at the El Toro Water District, 24251 Los Alisos Boulevard, Lake Forest, California.

*The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.*

#### Request for Disability-Related Modifications or Accommodations

*If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.*