

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



ROBERT R. HILL, Secretary of the
El Toro Water District and the Board of
Directors thereof

AGENDA

**EL TORO WATER DISTRICT
PUBLIC HEARING
&
REGULAR MEETING OF THE
BOARD OF DIRECTORS**

**June 28, 2018
7:30 a.m.**

CALL MEETING TO ORDER – President Goldman

PLEDGE OF ALLEGIANCE – Vice President Vergara

ORAL COMMUNICATIONS/PUBLIC COMMENTS

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for “DIRECTORS COMMENTS/NON-AGENDA ITEMS.” The public will identify themselves when called on and limit their comments to three minutes.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

PRESENTATION OF AWARDS, RECOGNITIONS AND INTRODUCTIONS

a. Service Awards

1. Mr. Hill will recognize and congratulate on behalf of the Board, Michael Miazga, Information Technology Manager, for 15 years of service with the District.

b. Continuing Education & Training, Degree and Certification Program acknowledgement

No acknowledgement this month.

c. Special District/Employee Association/Community Award Acknowledgement and Employee Special Recognition

No acknowledgement this month.

d. New Employee Introductions

1. Mr. Hill will introduce and welcome on behalf of the Board, Dominic Bergin, Compliance Program Coordinator 1 to the District.
2. Mr. Hill will introduce and welcome on behalf of the Board, Daniel Orozco, Collection Maintenance Worker 1 to the District.

1. **INCREASES TO CERTAIN WATER, SEWER AND RECYCLED WATER SERVICE RATES AND CHARGES** (Reference Material Included)

Prior to opening the public hearing, Staff will review and comment on proposed amendments to Schedules No. 1-W, 1-S, 3-S, and 4-W of the District's Rules and Regulations as it relates to proposed increases to certain water, sewer and recycled water service rates and charges, and the Private Fire Protection Service Rate. The proposed increases have been incorporated in the District's approved 2018/19 Operating Budget.

Following today's public hearing, the Board of Directors will be requested to consider taking action to adopt Resolution No. 18-6-1 approving amendments to Schedules No. 1-W, 1-S, 3-S, and 4-W of the District's Rules and Regulations as it relates to increases to certain water, sewer and recycled water service rates and charges and Private Fire Protection Service Rate.

OPEN PUBLIC HEARING

2. **PUBLIC HEARING REGARDING ADOPTION OF PROPOSED INCREASES TO CERTAIN WATER, SEWER AND RECYCLED WATER SERVICE RATES AND CHARGES AND PRIVATE FIRE PROTECTION SERVICE RATE** (Reference Material Included)

At this time the Board of Directors will conduct a public hearing to receive and consider public comments and protests regarding proposed increases to certain water, sewer and recycled water service rates and charges and Private Fire Protection Service Rate.

PUBLIC COMMENT

The Public will be invited to comment on the proposed increase to the District's rates and charges.

CLOSE PUBLIC HEARING

The Board President will close the Public Hearing at this time.

REGULAR SESSION

3. **RESOLUTION NO. 18-6-1 ADOPTING AMENDMENTS TO THE DISTRICT'S RULES AND REGULATIONS** (Reference Material Included)

The Board of Directors will review Resolution No. 18-6-1 and consider taking action on same.

Recommended Action: The Board of Directors will consider adopting Resolution No. 18-6-1 which Resolution 1) provides for an increase to certain water, sewer and recycled water service rates and charges, and Private Fire Protection Service Rate effective July 1, 2018, and 2) makes findings and determination that the action taken in this Resolution is exempt from the requirements of the California Environmental Water Quality Act.

RESOLUTION NO. 18-6-1

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE EL TORO WATER DISTRICT
APPROVING AN AMENDMENT TO THE
DISTRICT'S RULES AND REGULATIONS,
WHICH AMENDMENT 1) PROVIDES FOR AN INCREASE TO
CERTAIN OF THE DISTRICT'S WATER, SEWER,
& RECYCLED WATER SERVICE RATES AND CHARGES AND
PRIVATE FIRE PROTECTION SERVICE RATE, AND
2) MAKES FINDINGS AND DETERMINATIONS
THAT THE ACTION TAKEN IN THIS
RESOLUTION IS EXEMPT FROM THE
REQUIREMENTS OF THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT (CEQA)

CONSENT CALENDAR

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

4. **Approval of Minutes** (Minutes Included)

Consider approving minutes of the May 24, 2018 Board meeting.

5. **Attendance at Conferences and Meetings**

- a. Consider approving the Directors to attend the CASA 63rd Annual Conference, August 8-10, 2018 in Monterey, CA.
- b. Consider approving the Directors to attend the Urban Water Institute's 25th Annual Water Conference, August 22-24, 2018 in San Diego, Ca.

APPROVAL OF ITEMS REMOVED FROM TODAY'S CONSENT CALENDAR

The Board will discuss items removed from today's Consent Calendar requiring further discussion.

Recommended Action: The Board will be requested to approve the items removed from today's consent Calendar.

DIRECTOR/COMMITTEE REPORTING

6. **Director Reports for Meetings Attended** (Oral Report)

GENERAL MANAGER ACTION ITEMS

7. **Landscape Maintenance** (Reference Material Included)

Staff will review and comment on bids received to provide Landscape Maintenance Services at certain District facilities.

Recommended Action:

Staff recommends that the Board of Directors authorize the District's General Manager to enter into a contract with Nieves Landscape, the District's current landscape maintenance contractor, in the amount of \$132,684 for landscape maintenance services at certain District facilities. Staff further recommends that the Board authorize the General Manager to fund the project costs from the designated Capital

Construction Reserves in accordance with the District's adopted Capital Reserve Policy.

8. **CASA Designation of Agency Representative and Consent to Electronic Transmission** (Reference Material Included)

Staff will review and comment on the California Association of Sanitation Agencies (CASA) request for the District to 1) designate the agency's representative and two alternates who shall exercise the voting rights and other privileges on behalf of the member agency and 2) consent to receiving official CASA communications electronically rather than by regular mail.

Recommended Action: Staff recommends that the Board 1) designate the agency's representative and two alternates who shall exercise the voting rights and other privileges on behalf of the District and 2) consent to receiving official CASA communications electronically rather than by regular mail.

GENERAL MANAGER INFORMATION ITEMS

9. **General Manager's Monthly Report** (Report Included)

Staff will review and comment on the General Manager's Monthly Report.

10. **State Drought Regulations – Monthly Report** (Reference Material Included)

Staff will review and comment on reporting of monthly and cumulative water production compared to actual water production in 2013.

11. **Legislative Reports** (Reference Materials Included)

Staff and General Counsel will review and comment on the Legislative reports.

12. **Public Education and Outreach & Water Conservation Reports** (Reference Material Included)

13. **SOCWA Reports** (Reference Material Included)

- a. SOCWA Engineering Committee Meeting – June 14, 2018
- b. SOCWA Board Meeting – June 15, 2018
- c. SOCWA Finance Committee Meeting – June 27, 2018

14. **Municipal Water District Of Orange County (MWDOC) Report**
(Reference Material Included)
- a. MWDOC Planning/Operations Committee – June 4, 2018
 - b. MWDOC/MET Directors Workshop – June 6, 2018
 - c. MWDOC Administration & Finance Committee – June 13, 2018
 - d. MWDOC Public Affairs & Legislation Committee – June 18, 2018
 - e. MWDOC Board Meeting – June 20, 2018
 - f. MWDOC Managers Meeting – June 21, 2018

15. **Local Agency Formation Commission (LAFCO) Report**

- a. Report on the June 13, 2018 LAFCO meeting

16. **South Orange County Watershed Management Area (SOCWMA) Management and/or Executive Committee Report**

- a. Report on the June 4, 2018 Management Committee meeting

17. **ISDOC Meetings** (Reference Material Included)

- a. Report on the June 5, 2018 ISDOC Executive Committee Meeting

18. **WACO Meetings** (Reference Material Included)

- a. Report on the June 8, 2018 WACO Meeting
- b. Report on the June 19, 2018 WACO Planning Committee meeting

19. **City Coordination Efforts**

- a. Report on the May 30, 2018 Lake Forest Quarterly Utility Meeting

COMMITTEE AND GENERAL INFORMATION

20. **Dates to Remember for June/July 2018** (Reference Material Included)

21. **Carry-Over Pending Matters** (Reference Material Included)

DIRECTOR COMMENTS/NON-AGENDA ITEMS

ATTORNEY REPORT

CLOSED SESSION

At this time the Board will go into Closed Session as follows:

1. In accordance with Government Code Section 54956.96 in order to receive, discuss, and/or take action concerning information obtained by the District's representative pertaining to a closed session of the South Orange County Wastewater Authority ("SOCWA"), a joint powers agency.
2. In accordance with Government Code Section 54956.9 to consult with legal counsel on a matter of potential litigation – (one matter).
3. In accordance with Government Code Section 54957 to review the General Manager's Employment Agreement.

REGULAR SESSION

REPORT ON CLOSED SESSION (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

ADJOURNMENT

Recommended Action: The Board will be requested to take action adjourning today's Board meeting to **Thursday, July 26, 2018 at 7:30 a.m.** at the El Toro Water District, 24251 Los Alisos Boulevard, Lake Forest, California.

The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.

Request for Disability-Related Modifications or Accommodations

If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.