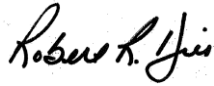


I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



ROBERT R. HILL, Secretary of the
El Toro Water District and the Board of
Directors thereof

AGENDA

**EL TORO WATER DISTRICT
REGULAR MEETING OF THE
BOARD OF DIRECTORS MEETING**

**May 24, 2018
7:30 a.m.**

CALL MEETING TO ORDER – President Goldman

PLEDGE OF ALLEGIANCE – President Goldman

ORAL COMMUNICATIONS/PUBLIC COMMENTS

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for “DIRECTORS COMMENTS/NON-AGENDA ITEMS.” The public will identify themselves when called on and limit their comments to three minutes.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

Special District Leadership Foundation (SDLF) Presentation to ETWD

Chris Palmer, representative from SDLF will present the District with the District of Distinction Renewal Certificate and Plaque.

PRESENTATION OF AWARDS, RECOGNITIONS AND INTRODUCTIONS

a. Service Awards

1. Mr. Hill will recognize and congratulate on behalf of the Board, Richard Nieradka, Maintenance Worker II, for 20 years of service with the District.

b. Continuing Education & Training, Degree and Certification Program acknowledgement

No acknowledgement this month.

c. Special District/Employee Association/Community Award Acknowledgement and Employee Special Recognition

1. The District's Finance Department staff will be recognized for their Comprehensive Annual Financial Report (CAFR) for fiscal year ended June 30, 2017 that qualified the District for the Government Finance Officers Associations (GFOA) Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting.

CONSENT CALENDAR

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

1. Approval of Minutes (Minutes Included)

Consider approving minutes of the April 26, 2018 Board meeting.

Consider approving the minutes for the April 24, 2018 Engineering Committee meeting.

Consider approving the minutes for the April 19, 2018 Special Board Budget Workshop Minutes, and the April 24, 2018 Finance Committee meeting.

2. Financial Package - Authorization to Approve Bills for Consideration dated May 22, 2018 and Receive and File Financial Statements as of April 30, 2018 (Reference Material Included)

Consider approving the Bills for Consideration dated May 22, 2018 and Receive and File Financial Statements as of April 30, 2018.

3. **SCAP Membership Renewal** (Reference Material Included)

Consider approving renewal of the District's membership in SCAP for calendar year 2018 in the amount of \$3,372.

4. **Attendance at Conferences and Meetings**

There were no requests.

APPROVAL OF ITEMS REMOVED FROM TODAY'S CONSENT CALENDAR

The Board will discuss items removed from today's Consent Calendar requiring further discussion.

Recommended Action: The Board will be requested to approve the items removed from today's consent Calendar.

5. **Quarterly Review of the District's 401(k) Retirement Savings Plan** (Reference Material Included)

A HighMark representative will review and comment on the investment performance of the District's 401(k) Retirement Savings Plan.

DIRECTOR/COMMITTEE REPORTING

6. **Director Reports for Meetings Attended** (Oral Report)

GENERAL MANAGER ACTION ITEMS

7. **ETWD 401(k) Retirement Savings Plan Investment Policy Statement (IPS)** (Reference Material Included)

Staff will review and comment on amendments to the 401(k) Retirement Savings Plan IPS to accommodate modifications to the age-based portfolios and transition to a single benchmark.

Recommended Action: Staff recommends that the Board of Directors approve the amended 401(k) Retirement Savings Plan Investment Policy Statement dated May 24, 2018.

8. **Transmittal of Election Information Special District** (Reference Material Included)

The Board will review the Transmittal of Election Information form for Special District's from the Registrar of Voters Office and discuss: (1) whether the El Toro Water district **will** or **will not** pay for Statements of Qualification by candidates for the November 6, 2018 election, and (2) the number of words the district authorizes for said Statements (200 or 400). The form must be returned to the Registrar of Voters Office by May 25, 2018.

Recommended Action: The Board will consider: (1) Whether the El Toro Water District will or will not pay for Statements of Qualification by candidates for the November 6, 2018 Election and (2) the number of words (200-400) that the district authorizes for said Statements.

GENERAL MANAGER INFORMATION ITEMS

9. General Manager's Monthly Report (Report Included)

Staff will review and comment on the General Manager's Monthly Report.

10. El Toro Water District Capital Project Status Report
(Reference Material Included)

Staff will review and comment on the El Toro Water District Capital Project Status Report.

11. Tiered Water Usage and Revenue Tracking (Reference Material Included)

Staff will review and comment on monthly and year to date Tiered Water Usage and Revenue tracking.

12. State Drought Regulations – Monthly Report (Reference Material Included)

Staff will review and comment on reporting of monthly and cumulative water production compared to actual water production in 2013.

13. Legislative Reports (Reference Materials Included)

Staff and General Counsel will review and comment on the Legislative reports.

14. Public Education and Outreach & Water Conservation Reports
(Reference Material Included)

15. SOCWA Reports (Reference Material Included)

- a. SOCWA Board Meeting – May 3, 2018
 - b. SOCWA Engineering Committee Meeting – May 10, 2018
 - c. SOCWA Finance Committee Meeting – May 16, 2018
 - d. SOCWA Special Board Meeting – May 17, 2018
- 16. Municipal Water District Of Orange County (MWDOC) Report**
(Reference Material Included)
- a. MWDOC/MET Directors Workshop – May 2, 2018
 - b. MWDOC Administration & Finance Committee – May 9, 2018
 - c. MWDOC Planning/Operations Committee – May 14, 2018
 - d. MWDOC Board Meeting – May 16, 2018
 - e. MWDOC Managers Meeting – May 17, 2018
 - f. MWDOC Public Affairs & Legislation Committee – May 21, 2018
- 17. Local Agency Formation Commission (LAFCO) Report**
- a. Report on the May 9, 2018 LAFCO meeting - canceled
- 18. South Orange County Watershed Management Area (SOCWMA) Management and/or Executive Committee Report**
- a. Report on the May 3, 2018 Executive Committee Meeting
 - b. Report on the May 7, 2018 Management Committee meeting
- 19. ISDOC Meetings** (Reference Material Included)
- a. Report on the May 1, 2018 ISDOC Executive Committee Meeting
- 20. WACO Meetings** (Reference Material Included)
- a. Report on the May 4, 2018 WACO Meeting
 - b. Report on the May 15, 2018 WACO Planning Committee meeting
- 21. City Coordination Efforts**
- There was no meeting.

COMMITTEE AND GENERAL INFORMATION

22. **Dates to Remember for May/June 2018** (Reference Material Included)
23. **Carry-Over Pending Matters** (Reference Material Included)

DIRECTOR COMMENTS/NON-AGENDA ITEMS

ATTORNEY REPORT

CLOSED SESSION

At this time the Board will go into Closed Session as follows:

1. In accordance with Government Code Section 54956.96 in order to receive, discuss, and/or take action concerning information obtained by the District's representative pertaining to a closed session of the South Orange County Wastewater Authority ("SOCWA"), a joint powers agency.
2. In accordance with Government Code Section 54956.9 to consult with legal counsel on a matter of potential litigation – (one matter).
3. In accordance with Government Code Section 54957 to review the General Manager's Employment Agreement.

REGULAR SESSION

REPORT ON CLOSED SESSION (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

ADJOURNMENT

Recommended Action: The Board will be requested to take action adjourning today's Board meeting to **Thursday, June 28, 2018 at 7:30 a.m.** at the El Toro Water District, 24251 Los Alisos Boulevard, Lake Forest, California.

The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.

Request for Disability-Related Modifications or Accommodations

If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your

request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.