


I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



---

ROBERT R. HILL, Secretary of the  
El Toro Water District and the Board of  
Directors thereof

**AGENDA**  
**EL TORO WATER DISTRICT**  
**REGULAR MEETING OF THE**  
**BOARD OF DIRECTORS MEETING**  
**SEPTEMBER 26, 2017**  
**7:30 a.m.**

**CALL MEETING TO ORDER – President Goldman**

**PLEDGE OF ALLEGIANCE – Director Adjarian**

**ORAL COMMUNICATIONS/PUBLIC COMMENTS**

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for “DIRECTORS COMMENTS/NON-AGENDA ITEMS.” The public will identify themselves when called on and limit their comments to three minutes.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

**CONSENT CALENDAR**

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

## PRESENTATION OF AWARDS, RECOGNITIONS AND INTRODUCTIONS

a. Service Awards

No acknowledgement this month.

b. Continuing Education & Training, Degree and Certification Program acknowledgement

No acknowledgement this month.

c. Special District/Employee Association/Community Award Acknowledgement and Employee Special Recognition

No acknowledgement this month.

1. **Approval of Minutes** (Minutes Included)

Approve minutes of the August 22, 2017 Board of Directors meeting.

2. **Attendance at Conferences and Meetings**

There were no requests.

**APPROVAL OF ITEMS RECOMMENDED FOR APPROVAL BY THE ENGINEERING, AND FINANCE/INSURANCE (FIC) COMMITTEES:** (Reference Material for the Action and Informational Items is included in the agenda package for the September 25, 2017 Engineering/FIC Committee Meeting)

- a. Consider approving the minutes for the August 21, 2017 Engineering and Finance/Insurance meeting
- b. Consider authorizing the General Manager to enter into a Purchase Order Agreement with JWC Environmental in the amount of \$82,946.12 for the purchase of one Channel Monster Sewer Grinder
- c. Consider authorizing the District's General Manager to enter into a contract with Hushmand Associates Inc. in the amount of \$85,995.00 for Geotechnical Construction Support Services for the Phase II Recycled Water Distribution System Expansion Project
- d. Consider approving, ratify and confirm payment of those bills set forth in the schedule of bills for consideration dated September 25, 2017 and receive and file financial statements through August 31, 2017
- e. Consider approving Resolution No. 17-9-1 which adopts a revision to the District's Water Capital Facilities Fee and amends Schedule 2-W (Capital Facilities Fee) of the District's Rules and Regulations

- f. Consider approving Resolution No. 17-9-2 which amends the District's Investment Policy Statement 1985-3 (IV)

### **ENGINEERING AND FINANCE/INSURANCE COMMITTEE (FIC) GENERAL INFORMATION ITEMS TO BE RECEIVED AND FILED**

- g. El Toro Water District Capital Project Status Report
- h. Engineering Items Discussed at Various Conferences and Meetings
- i. Receive and File the Tiered Water Usage and Revenue Tracking report

### **APPROVAL OF ITEMS REMOVED FROM TODAY'S CONSENT CALENDAR**

The Board will discuss items removed from today's Consent Calendar requiring further discussion.

**Recommended Action:** The Board will be requested to approve the items removed from today's consent Calendar.

### **DIRECTOR/COMMITTEE REPORTING**

3. **Director Reports for Meetings Attended** (Oral Report)

### **GENERAL MANAGER ACTION ITEMS**

4. **ACWA Region 10 Board Ballot** (Reference Material Included)

Staff will review and comment on the Region 10 Nominating Committee's recommended Slate for the 2017-2018 term.

**Recommended Action:** Staff recommends that the Board of Director's cast it's vote for the Region 10 Nominating Committee's recommended Slate for the 2017-2018 term.

5. **Resolution No. 17-9-2 Which Adopts a Revision to the District's Water Capital Facilities Fee and Amends Schedule 2-W (Capital Facilities Fee) of the District's Rules and Regulations** (Reference Material Included)

Staff is recommending certain revisions to the language in the Water Capital Facilities Fee relative to the procedures for calculating the Water Supply Charge.

**Recommended Action:** Staff recommends that the Board of Directors approve Resolution No. 17-9-2 which adopts a revision to the District's Water Capital Facilities Fee and Amends Schedule 2-W (Capital Facilities Fee) of the District's Rules and Regulations.

RESOLUTION NO. 17-9-2

RESOLUTION OF THE BOARD OF DIRECTORS  
OF EL TORO WATER DISTRICT REVISING THE  
WATER CAPITAL FACILITIES FEE AND AMENDING SCHEDULE 2-W  
OF THE DISTRICT'S RULES AND REGULATIONS

**GENERAL MANAGER INFORMATION ITEMS**

**6. General Manager's Monthly Report** (Report Included)

Staff will review and comment on the General Manager's Monthly Report.

**7. State Drought Regulations – Monthly Report** (Reference Material Included)

Staff will review and comment on reporting of monthly and cumulative water production compared to actual water production in 2013.

**8. Legislative Reports** (Reference Materials Included)

Staff and General Counsel will review and comment on the Legislative reports.

**9. Public Education and Outreach & Water Conservation Reports** (Reference Material Included)

**10. SOCWA Reports** (Reference Material Included)

- a. SOCWA Finance Committee Meeting – August 29, 2017
- b. SOCWA Board Meeting – September 7, 2017
- c. SOCWA Engineering Committee Meeting – September 14, 2017

**11. Municipal Water District Of Orange County (MWDOC) Report**  
(Reference Material Included)

- a. MWDOC Planning/Operations Committee – September 5, 2017
- b. MWDOC/MET Directors Workshop – September 6, 2017
- c. MWDOC Administration & Finance Committee – September 13, 2017
- d. MWDOC Public Affairs & Legislation Committee – September 18, 2017
- e. MWDOC Board of Directors Meeting – September 20, 2017
- f. MWDOC Managers Meeting – September 21, 2017

**12. Local Agency Formation Commission (LAFCO) Report**

There was no September Meeting.

**13. South Orange County Watershed Management Area (SOCWMA) Management and/or Executive Committee Report**

- a. Report on the September 11, 2017 Management Committee meeting - canceled

**14. ISDOC Meetings (Reference Material Included)**

- a. Report on the September 5, 2017 ISDOC Executive Committee meeting

**15. WACO Meetings (Reference Material Included)**

- a. Report on the September 1, 2017 WACO Meeting  
b. Report on the September 19, 2017 WACO Planning Committee Meeting

**16. City Coordination Efforts**

There were no meetings.

**COMMITTEE AND GENERAL INFORMATION**

**17. Dates to Remember for September/October 2017 (Reference Material Included)**

**18. Carry-Over Pending Matters**

There are no carry over matters.

**DIRECTOR COMMENTS/NON-AGENDA ITEMS**

**ATTORNEY REPORT**

**CLOSED SESSION**

At this time the Board will go into Closed Session as follows:

1. In accordance with Government Code Section 54956.8 to consult with the District's Negotiator (Dennis Cafferty, Assistant General Manager) regarding the terms and conditions concerning the potential sale/disposition of the following property: Property and Easements within Assessor Parcel Number 613-011-01 (District's existing Pump Station site).
2. In accordance with Government Code Section 54956.9 to consult with legal counsel on matter of potential litigation – (one matter).
3. In accordance with Government Code Section 54956.96 in order to receive, discuss, and/or take action concerning information obtained by the District's

representative pertaining to a closed session of the South Orange County Wastewater Authority ("SOCWA"), a joint powers agency.

## REGULAR SESSION

### REPORT ON CLOSED SESSION (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

## ADJOURNMENT

**Recommended Board Action:** The Board will be requested to take action adjourning today's Board meeting to **Tuesday, October 24, 2017 at 7:30 a.m.** at the El Toro Water District, 24251 Los Alisos Boulevard, Lake Forest, California.

*The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.*

### Request for Disability-Related Modifications or Accommodations

*If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.*