AGENDA

EL TORO WATER DISTRICT
REGULAR MEETING OF THE
BOARD OF DIRECTORS

JULY 23, 2015
7:30 a.m.

CALL MEETING TO ORDER – President Goldman

PLEDGE OF ALLEGIANCE – Director Kahn

ORAL COMMUNICATIONS/PUBLIC COMMENTS

Members of the public may address the Board at this time or they may reserve this
opportunity with regard to an item on the agenda, until said item is discussed by the
Board. Comments on other items will be heard at the time set aside for “DIRECTORS
COMMENTS/NON-AGENDA ITEMS.” The public will identify themselves when called
on and limit their comments to three minutes.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items(s) which arose subsequent to the
posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a
two-thirds vote of the Board members present, or, if less than two-thirds of the Board
members are present, a unanimous vote of those members present.)

PRESENTATION OF AWARDS, RECOGNITIONS AND INTRODUCTIONS

a. Service Awards

   No acknowledgement this month.

b. Continuing Education & Training, Degree and Certification Program
   acknowledgement

   No acknowledgement this month.
c. Special District/Employee Association/Community Award Acknowledgement and Employee Special Recognition

No acknowledgement this month.

CONSENT CALENDAR

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

1. Approval of Minutes (Minutes Included)

Approve minutes of the June 9, 2015 Special Board meeting, and the June 25, 2015 Board of Directors Meeting.

2. Attendance at Conferences and Meetings

There were no requests for attendance.

APPROVAL OF ITEMS RECOMMENDED FOR APPROVAL BY THE ENGINEERING, FINANCE/INSURANCE (FIC) AND PLAN ADMINISTRATOR COMMITTEES: (Reference Material for the Action and Informational Items is included in the agenda package for the July 21, 2015 Engineering/FIC Committee Meeting)

a. Consider approving the minutes for the June 23, 2015 Engineering and Finance/Insurance meeting

b. Consider authorizing the District’s General Manager to 1) enter into a contract with Tetra Tech in the amount of $111,000 for engineering design services for the Phase II - East Side System Expansion of the Recycled Water Distribution System, and 2) enter into a contract with Dudek in the amount of $13,800 for environmental services for the preparation of the necessary CEQA documents associated with the project

c. Consider approving, ratify and confirm payment of those bills set forth in the schedule of bills for consideration dated July 21, 2015 and receive and file financial statements through June 30, 2015

d. Consider approving the ETWD 2015/16 WUE Rebate Program financial contribution in the amount of $100,000 and to fund same from the Restricted Conservation Reserve

e. Consider approving membership in CASA for 2015/16 in the amount of $12,480

f. Consider approving renewing the District’s membership in Southern California Water Committee (SCWC) for 2015/16 in the amount of $850

ENGINEERING AND FINANCE/INSURANCE COMMITTEE (FIC) GENERAL INFORMATION ITEMS TO BE RECEIVED AND FILED
g. ETWD/IRWD MOU – Temporary Use of Sewer Flow Splitter

h. El Toro Water District Capital Project Status Report

i. Engineering Items Discussed at Various Conferences and Meetings

j. Receive and File the District’s Quarterly Insurance Report for the period April 1, 2015 through June 30, 2015

k. Receive and File the State Emergency Drought Regulations/Monthly Reporting/Customer Outreach & Water Usage/Sales

APPROVAL OF ITEMS REMOVED FROM TODAY’S CONSENT CALENDAR

The Board will discuss items removed from today’s Consent Calendar requiring further discussion.

Recommended Action: The Board will be requested to approve the items removed from today’s consent Calendar.

3. California Asset Management Program (CAMP) (Reference Material Included)

A CAMP Representative will update the Board on the District’s investment holdings and philosophy based on the economic outlook. CAMP assists the District with short-term investment alternatives.

DIRECTOR/COMMITTEE REPORTING

4. Director Reports for Meetings Attended (Oral Report)

GENERAL MANAGER ACTION ITEMS


Staff will review and comment on the 2014/15 OC Grand Jury Report and the proposed response to certain Findings and Recommendations that were attributed to ETWD. In accordance with Penal Code 933, ETWD’s response to certain Findings and Recommendations is due to the Presiding Judge of the Superior Court on or before July 30, 2015.

Recommended Action: Staff recommends that the Board of Directors review the proposed response and authorize the General Manager to submit same on or before July 30, 2015 to the Presiding Judge of the Superior Court.
6. **California Special Districts Association (CSDA) Board of Directors Region 6 (Southern Network), Seat A Election** (Reference Material Included)

Staff will review and comment on the candidates running for the open CSDA Board of Directors Region 6 (Southern Network), Seat A Election.

**Recommended Action:** Staff recommends that the Board of Directors review and discuss the candidates and to authorize the General Manager to complete the ballot indicating a vote for Jo MacKenzie for CSDA’s Board of Directors Region 6 (Southern Network), Seat A Election.

7. **2015 Urban Water Management Plan** (Reference Material Included)

The California Water Code 10644 (a) requires water suppliers (including wholesalers), either publically or privately owned, that provide water for municipal purposes to more than 3,000 customers or supplying more than 3,000 acre feet annually to submit an updated Urban Water Management Plan (UWMP) to the Department of Water Resources at least once every five years; in years ending in six or one. This year the UWMPs are due July 1, 2016. MWDOC, on behalf of its member agencies, has negotiated a contract with Arcadis to assist in the preparation of participating member agency’s 2015 UWMPs. ETWD’s NTE cost Share would be $41,220. The District’s Choice Budget for this project is $55,000.

**Recommended Action:** Staff recommends that the Board of Directors authorize the General Manager to enter into an agreement with MWDOC to participate in the regional approach to preparation of its 2015 UWMP in the NTE amount of $41,220.

**GENERAL MANAGER INFORMATION ITEMS**

8. **General Manager’s Monthly Report** (Report Included)

Mr. Hill will review and comment on the General Manager’s Monthly Report.

9. **Legislative Reports** (Reference Material Included)

Mr. Hill will review and comment on the Legislative materials.

10. **Public Education and Outreach/Water Conservation Report** (Reference Materials Included)

11. **SOCWA Reports** (Reference Material Included)

   a. SOCWA Board Meeting – July 9, 2015 - Canceled
   b. SOCWA Engineering Committee Meeting – July 9, 2015

12. **Municipal Water District Of Orange County (MWDOC) Report** (Reference Material Included)

   a. MWDOC/MET Directors Meeting – July 1, 2015
b. MWDOC Planning & Operations Committee – July 7, 2015

c. MWDOC Administration & Finance Committee – July 8, 2015

d. MWDOC Board of Directors Meeting – July 15, 2015

e. MWDOC Member Agency Manager’s Meeting – July 16, 2015

13. **Local Agency Formation Commission (LAFCO) Report**

   a. Report of the LAFCO meeting of July 8, 2015

14. **South Orange County Watershed Management Area (SOCWMA) Management and/or Executive Committee Report**

   a. Report on the SOCWMA Management Committee meeting – July 6, 2015 - canceled

15. **ISDOC Executive Committee** (Reference Material Included)

   a. Report on the July 7, 2015 ISDOC Executive Committee meeting

16. **WACO Planning Committee** (Reference Material Included)

   a. Report on the July 10, 2015 WACO Meeting

   B. Report on the July 21, 2015 WACO Planning Meeting

17. **City Coordination Efforts**

   There were no meetings.

**COMMITTEE AND GENERAL INFORMATION**

18. **Dates to Remember for July/August 2015** (Reference Material Included)

19. **Carry-Over Pending Matters**

   There are no carry over matters.

**DIRECTOR COMMENTS/NON-AGENDA ITEMS**

**ATTORNEY REPORT**

**CLOSED SESSION**

At this time the Board will go into Closed Session as follows:
1. In accordance with Government Code Section 54956.9 (a) to consult with legal counsel regarding Existing Litigation: Audrey-Jane Colson vs. El Toro Water District, Golden Rain Foundation, United Laguna Woods Mutual et al - Orange County Superior Court - Case No. 30-2014-00758076-CU-PO-CJC.

2. In accordance with Government Code Section 54956.9 (a) to consult with legal counsel regarding Existing Litigation: Peter Cuthbert vs. DayTripper Tours; City of Lake Forest, El Toro Water District-San Diego Superior Court - Case No. 37-2012-00099780-CU-PO-CTL.

3. In accordance with Government Code Section 54956.9 (d) (2) to consult with legal counsel on one matter of Potential Litigation.

OPEN/REGULAR SESSION

REPORT ON CLOSED SESSION (General Counsel)

Mr. Granito will provide an oral report on today's Closed Session.

ADJOURNMENT

**Recommended Board Action:** The Board will be requested to take action adjourning today's Board meeting to **Thursday, August 27, 2015 at 7:30 a.m.** at the El Toro Water District, 24251 Los Alisos Boulevard, Lake Forest, California.

The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.

**Request for Disability-Related Modifications or Accommodations**

If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsh at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654. Attention: Polly Welsh.