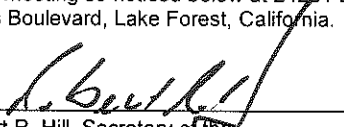


I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.

  
Robert R. Hill, Secretary of the  
El Toro Water District and the Board of  
Directors thereof

## **AGENDA**

### **EL TORO WATER DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS**

### **PLAN ADMINISTRATOR MEETING AND ENGINEERING COMMITTEE MEETING AND FINANCE/INSURANCE COMMITTEE MEETING**

**March 24, 2015  
7:30 a.m.**

**CALL TO ORDER** – Director Vergara

**PLEDGE OF ALLEGIANCE** – President Goldman

#### **ORAL COMMUNICATION/PUBLIC COMMENT**

Members of the public may address the Committee at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Committee. Comments on other items will be heard at the time set aside for "COMMENTS REGARDING NON-AGENDA ITEMS." The public will identify themselves when called on and limit their comments to three minutes.

#### **ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.

1. **Orange County Water Reliability Study** (Oral Report)

Mr. Karl Seckel will provide an overview and status report on the Orange County Water Reliability Study.

2. **Post-Retirement Healthcare Funding Trust Program Alternative** (Oral Report)

Staff will introduce a representative from Public Agency Retirement Services (PARS) to provide a brief presentation on an alternative funding mechanism for Post-Retirement Healthcare benefits.

## **PLAN ADMINISTRATOR MEETING**

At this time President Goldman will call the meeting of the Plan Administrator of the El Toro Water District's 401(k) Retirement Savings Plan and Trust Agreement to order.

3. **Prudential/HighMark Outstanding Fee Reconciliation Update** (Oral Report)

Staff will provide a status report on the outstanding fee reconciliation between Prudential and HighMark Capital Investment.

## **CLOSE PLAN ADMINISTRATOR MEETING**

## **REGULAR SESSION**

## **ENGINEERING COMMITTEE**

4. **Approval of Minutes** (Minutes included)

The Engineering and FIC Committee will consider approving minutes for the February 24, 2015 Engineering and Finance/Insurance Committee meeting.

**Recommended Action at the March 26, 2015 Board Meeting:** Approve minutes for the February 24, 2015 Engineering and Finance/Insurance Committee meeting and place on the Engineering and Finance/Insurance Committee's approval list for the March 26, 2015 meeting of the Board of Directors.

**Committee Recommendation:** The Committee will consider placing this item on the Engineering and Finance/Insurance Committee approval list for the regular meeting of the Board of Directors.

## **ENGINEERING ACTION ITEMS**

5. **ESRI Small Utility Enterprise License Agreement (ELA)** (Reference Material Included)

Staff will review and comment on the terms of a ESRI three-year ELA agreement which will continue to grant ETWD access to ESRI license software on an unlimited basis including maintenance on all software offered through the ELA for the term of the Agreement.

**Recommended Action at the March 26, 2015 Board Meeting:** Staff recommends that the Board approve entering into a ESRI three-year ELA Agreement for a total amount of \$32,400 for the term of the Agreement.

**Committee Recommendation:** The Committee will consider placing this matter on the Engineering and Finance/Insurance Committee's recommended approval list for the regular meeting of the Board of Directors.

## ENGINEERING GENERAL INFORMATION ITEMS

6. **El Toro Water District Capital Project Status Report** (Reference Material Included)

Mr. Cafferty will review and comment on the El Toro Water District Capital Project Status Report.

7. **Engineering Items Discussed at Various Conferences and Meetings** (Oral Report)

The Committee will discuss any pertinent Engineering items discussed at Conferences.

## COMMENTS REGARDING NON-AGENDA ENGINEERING COMMITTEE ITEMS

### CLOSE ENGINEERING COMMITTEE MEETING

### FINANCE/INSURANCE COMMITTEE MEETING

### TREASURER ACTION ITEMS

8. **Financial Package - Authorization to Approve Bills for Consideration dated March 24, 2015 and Receive and File Financial Statements as of February 28, 2015** (Reference Material Included)

Staff will review and comment on the Bills for Consideration dated March 24, 2015 and Financial Statements as of February 28, 2015.

**Recommended Action at the March 26, 2015 Board Meeting:** Staff recommends that the Board: 1) Approve, ratify and confirm payment of those bills as set forth in the schedule of Bills for Consideration dated March 24, 2015, and 2) receive and file the Financial Statements for the period ending February 28, 2015 and place on the Engineering and Finance/Insurance Committees approval list for the March 26, 2015 meeting of the Board of Directors.

**Committee Recommendation:** The Committee will consider placing this matter on the Engineering and Finance/Insurance Committee's recommended approval list for the regular meeting of the Board of Directors.

9. **Annual Review of the District's Travel and Expense Reimbursement Policy Statement** (Reference Material Included)

Staff will review and comment on the District's Travel and Expense Reimbursement Policy Statement 1985-5 (IV).

**Recommended Action at the March 26, 2015 Board Meeting:** Staff recommends that the Board review and comment on the District's Travel and Expense Reimbursement Policy. Any agreed upon changes to the policy will be brought back to the Board in April 2015.

**Committee Recommendation:** The Committee will consider placing this item on the Engineering and Finance/Insurance approval list for the regular meeting of the Board of Directors.

10. **Annual Review of the District's Cash Reserve Policy Statement 1994-12 (IV)** (Reference Material Included)

Staff will review and comment on the District's Cash Reserve Policy Statement 1994-12.

**Recommended Action at the March 26, 2015 Board Meeting:** Staff recommends that the Board review and comment on the District's Cash Reserve Policy. Any agreed upon changes to the policy will be brought back to the Board in April 2015.

**Committee Recommendation:** The Committee will consider placing this item on the Engineering and Finance/Insurance approval list for the regular meeting of the Board of Directors.

11. **Annual Review of the District's Identity Theft Prevention Program Policy Statement 2008-23 (IV)** (Reference Material Included)

Staff will review and comment on the District's Identity Theft Prevention Program Policy Statement 2008-23 (IV).

**Recommended Action at the March 26, 2015 Board Meeting:** Staff recommends no modifications to the District's Identify Theft Prevention Program Policy Statement 2008-23 (IV).

**Committee Recommendation:** The Committee will consider placing this matter on the Engineering and Finance/Insurance Committee's recommended approval list for the regular meeting of the Board of Directors.

**12. California Asset Management Trust (CAMP) Notice of Solicitation of Written Consent of Participants (Reference Material Included)**

Staff will review and comment on the Notice of Solicitation of Written Consent of Participants to approve as Trustees for the California Asset Management Trust.

**Recommended Action at the March 26, 2015 Board Meeting:** Staff is recommending that the Board consider abstaining from voting for the appointment of the Trust's Board of Trustees.

**Committee Recommendation:** The Committee will consider placing this matter on the Engineering and Finance/Insurance Committee's recommended approval list for the regular meeting of the Board of Directors.

**TREASURER INFORMATION ITEMS**

**13. 2015/16 Budget Preparation Schedule and Status (Reference Material Included)**

Staff will review and comment on the 2015/16 Budget preparation schedule and status of same.

**14. Water Budget Based Tiered Conservation Rate Structure/Usage Activity and Mandatory Cutback Preparation (Reference Material Included)**

- a) Water Budget Based Tiered Conservation Rate Structure & Usage Activity Report
- b) Staff will provide a status report on the potential for mandatory cutbacks from MWDOC and Staff's preparation activities for same.

**COMMENTS REGARDING NON-AGENDA FIC ITEMS**

**CLOSE FINANCE AND INSURANCE COMMITTEE MEETING**

**ATTORNEY REPORT**

**CLOSED SESSION**

At this time the Board will go into Closed Session as follows:

- 1. In accordance with Government Code Section 54956.9 (a) to consult with legal counsel regarding Existing Litigation: Southern California Edison Company vs. Trautwein Construction, Inc, El Toro Water District et al - Orange County Superior Court - Case No. 30-2014-00744384-CL-PO-CJC.

2. In accordance with Government Code Section 54956.9 (a) to consult with legal counsel regarding Existing Litigation: Audrey-Jane Colson vs. El Toro Water District, Golden Rain Foundation, United Laguna Woods Mutual et al - Orange County Superior Court - Case No. 30-2014-00758076-CU-PO-CJC.

3. In accordance with Government Code Section 54956.9 (a) to consult with legal counsel regarding Existing Litigation: Peter Cuthbert vs. DayTripper Tours; City of Lake Forest, El Toro Water District-San Diego Superior Court - Case No. 37-2012-00099780-CU-PO-CTL.

## **REGULAR SESSION**

### **REPORT ON CLOSED SESSION (Legal Counsel)**

Mr. Granito will provide an oral report on the Closed Session.

### **ACTION ITEM**

#### Claim For Consideration

At this time the Board will consider taking action on the claim filed by the City of Lake Forest on 2/25/15 and 2/27/15 (duplicate).

### **ADJOURNMENT TO 7:30 a.m., Tuesday, April 21, 2015.**

*The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.*

#### **Request for Disability-Related Modifications or Accommodations**

*If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.*