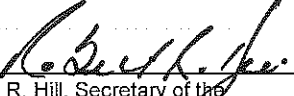


I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.

  
Robert R. Hill, Secretary of the  
El Toro Water District and the Board of  
Directors thereof

## **AGENDA**

### **EL TORO WATER DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS AND ENGINEERING COMMITTEE AND FINANCE/INSURANCE COMMITTEE**

**January 20, 2015  
7:30 a.m.**

**CALL TO ORDER THE BOARD OF DIRECTORS MEETING – President Goldman**

**PLEDGE OF ALLEGIANCE – Director Adjarian**

#### **ORAL COMMUNICATION/PUBLIC COMMENT**

Members of the public may address the Committee at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Committee. Comments on other items will be heard at the time set aside for "COMMENTS REGARDING NON-AGENDA ITEMS." The public will identify themselves when called on and limit their comments to three minutes.

#### **ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

#### **Honorable Lisa Bartlett, Orange County 5<sup>th</sup> District Supervisor**

Supervisor Bartlett will make a brief presentation to the Board.

## ENGINEERING COMMITTEE

### CALL TO ORDER THE ENGINEERING COMMITTEE MEETING – President Goldman

#### 1. Approval of Minutes (Minutes included)

The Engineering and FIC Committee will consider approving minutes for the December 16, 2014 Engineering and Finance/Insurance Committee meeting.

**Recommended Action at the January 22, 2015 Board Meeting:** Approve minutes for the December 16, 2014 Engineering and Finance/Insurance Committee meeting and place on the Engineering and Finance/Insurance Committee's approval list for the January 22, 2015 meeting of the Board of Directors.

**Committee Recommendation:** The Committee will consider placing this item on the Engineering and Finance/Insurance Committee approval list for the regular meeting of the Board of Directors.

### ENGINEERING ACTION ITEMS

#### 2. ETWD Baker Pump Station (Reference Material Included)

Staff will review and comment on the engineering design proposal submitted by RBF Consulting, a Company of Michael Baker International to provide engineering design services for the ETWD Baker Pump Station. The ETWD Baker Pump Station will convey the District's Baker WTP capacity from an interconnection with the Irvine Ranch Water District distribution system to the ETWD R-6 pressure zone. The 2014/15 CFRRP budget allocated \$950,000 for the design and construction of the ETWD Baker Pump Station Project.

#### **Recommended Action at the January 22, 2015 Board Meeting:**

Staff recommends that the Board of Directors authorize the District's General Manager to enter into an engineering contract with RBF Consulting, a Company of Michael Baker International in the amount of \$174,610 for engineering design services for the ETWD Baker Pump Station. Staff also recommends that the Board authorize the General Manager to fund the project costs from the District's Capital Reserves in accordance with the District's adopted Capital Reserve Policy.

**Committee Recommendation:** The Committee will consider placing this item on the Engineering and Finance/Insurance approval list for the regular meeting of the Board of Directors.

3. **Automatic Weir Washer System for Clarifiers #3 & #4** (Reference Material Included)

Staff will review and comment on the purchase and installation of a new automatic weir washer system at the Water Recycling Plant. The 2014/15 CFRRP budget allocated \$55,000 for the Automatic Weir Washer System for Clarifiers #3 & #4.

**Recommended Action at the January 22, 2015 Board Meeting:**

Staff recommends that the Board of Directors authorize the General Manager to enter into a Purchase Order Contract with Gilltrading in the amount of \$52,120.00 for the purchase of the Automatic Weir Washer System for Clarifiers #3 & #4. Staff further recommends that the Board authorize the General Manager to fund the project costs from the District's Capital Reserves in accordance with the District's adopted Capital Reserve Policy.

**Committee Recommendation:** The Committee will consider placing this item on the Engineering and Finance/Insurance approval list for the regular meeting of the Board of Directors.

**ENGINEERING GENERAL INFORMATION ITEMS**

4. **El Toro Water District Capital Project Status Report** (Reference Material Included)

Mr. Cafferty will review and comment on the El Toro Water District Capital Project Status Report.

5. **Geographical Information System (GIS)** (Oral Report)

Staff will provide a GIS Project status report and demonstration.

6. **Engineering Items Discussed at Various Conferences and Meetings** (Oral Report)

The Committee will discuss any pertinent Engineering items discussed at Conferences.

**COMMENTS REGARDING NON-AGENDA ENGINEERING COMMITTEE ITEMS**

**CLOSE ENGINEERING COMMITTEE MEETING**

**FINANCE/INSURANCE COMMITTEE MEETING**

**CALL TO ORDER THE FINANCE/INSURANCE COMMITTEE MEETING –**  
President Goldman

**INSURANCE UPDATE REPORT**

7. **Quarterly Insurance Update Report** (Reference Material Included)

Staff will review and comment on the Quarterly Insurance Report for the period October 1, 2014 through December 31, 2014.

**TREASURER ACTION ITEMS**

8. **Financial Package - Authorization to Approve Bills for Consideration dated January 20, 2015 and Receive and File Financial Statements as of December 31, 2014** (Reference Material Included)

Staff will review and comment on the Bills for Consideration dated January 20, 2015 and Financial Statements as of December 31, 2014.

**Recommended Action at the January 22, 2015 Board Meeting:** Staff recommends that the Board: 1) Approve, ratify and confirm payment of those bills as set forth in the schedule of Bills for Consideration dated January 20, 2015, and 2) receive and file the Financial Statements for the period ending December 31, 2014 and place on the Engineering and Finance/Insurance Committees approval list for the January 22, 2015 meeting of the Board of Directors.

**Committee Recommendation:** The Committee will consider placing this matter on the Engineering and Finance/Insurance Committee's recommended approval list for the regular meeting of the Board of Directors.

**TREASURER INFORMATION ITEMS**

9. **Water Budget Based Tiered Conservation Rate Structure/Usage Activity and Mandatory Cutback Preparation** (Reference Material Included)

a) Water Budget Based Tiered Conservation Rate Structure & Usage Activity Report

b) Staff will provide a status report on the potential for mandatory cutbacks from MWDOC and Staff's preparation activities for same.

**COMMENTS REGARDING NON-AGENDA FIC ITEMS**

**CLOSE FINANCE AND INSURANCE COMMITTEE MEETING**

**ATTORNEY REPORT**

**CLOSED SESSION**

At this time the Board will go into Closed Session as follows:

1. In accordance with Government Code Section 54956.9 (a) to consult with legal counsel regarding Existing Litigation: Southern California Edison Company vs. Trautwein Construction, Inc, El Toro Water District et al - Orange County Superior Court - Case No. 30-2014-00744384-CL-PO-CJC.

2. In accordance with Government Code Section 54956.9 (a) to consult with legal counsel regarding Existing Litigation: Audrey-Jane Colson vs. El Toro Water District, Golden Rain Foundation, United Laguna Woods Mutual et al - Orange County Superior Court - Case No. 30-2014-00758076-CU-PO-CJC.

3. In accordance with Government Code Section 54956.9 (d) (2) to consult with legal counsel on one matter of Potential Litigation.

## **REGULAR SESSION**

### **REPORT ON CLOSED SESSION (Legal Counsel)**

Mr. Granito will provide an oral report on the Closed Session.

### **ADJOURNMENT TO 7:30 a.m., Tuesday February 24, 2015.**

*The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.*

#### *Request for Disability-Related Modifications or Accommodations*

*If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.*