MINUTES OF THE SPECIAL MEETING
OF THE
BOARD OF DIRECTORS
OF THE
EL TORO WATER DISTRICT
April 24, 2019

President Vergara called the meeting of the Board of Directors of the ELTORO WATER DISTRICT to order at 7:30 o'clock a.m. on April 24, 2019 at the El Toro Water District Administrative Offices, 24251 Los Alisos Boulevard, Lake Forest, California.

Director Gaskins led in the Pledge of Allegiance to the flag.

Present at today's meeting were Committee Members JOSE F. VERGARA, MARK MONIN, MIKE GASKINS and KATHRYN FRESHLEY.

Also present were ROBERT R. HILL, General Manager/Secretary, DENNIS P. CAFFERTY, Assistant General Manager/District Engineer, JUDY CIMORELL, Human Resources Manager, GILBERT J. GRANITO, General Counsel, POLLY WELSCH, Recording Secretary, DONNA CHESSEN, Board applicant, WYATT MCCLEAN, Board applicant, FRED ADJARIAN, Board applicant, and KAY HAVENS, Board applicant.

NEELY SHAHBAKHTI, Finance Manager/Controller, was absent.

Oral Communications - Public Comments

President Vergara stated that at this time members of the public may address the Board or they may reserve this opportunity with regards to an item on the agenda, until the Board discusses said item later in today's meeting.

There were no comments.

Items Received Too Late To Be Agendized

President Vergara asked if there are any items received too late to be agendized. Mr. Hill replied no.

ETWD Board of Director Office Appointment

Mr. Hill stated that each of the Board candidates has a copy of today's agenda. He further stated that the process would be to individually interview each candidate.

Mr. Hill stated that once the interviews are complete, the Board will deliberate and make a selection. He further stated that after deliberations are finished, the Board candidates will return to the Board room, where the Board will announce their selection.

Mr. Hill stated that the newly appointed Director would then be administered the Oath of Office. He further stated that the Board would then make a Motion to authorize the Secretary to forward the newly appointed Director's Oath of Office form to the Orange County Clerk of the Board and Registrar of Voters office.

President Vergara welcomed the Board candidates to today's interview meeting and thanked them for their interest in the District.

President Vergara stated that the candidates are excused to the Break room, and the interviews will begin in the sequence that the applications came into the District.

Wyatt McClean

The Board engaged Mr. McClean in a series of questions. Upon completion of the questions and answers Mr. McClean left the meeting.

Fred Adjarian

The Board engaged Mr. Adjarian in a series of questions. Upon completion of the questions and answers Mr. Adjarian left the meeting.

Donna Chessen

The Board engaged Ms. Chessen in a series of questions. Upon completion of the questions and answers Ms. Chessen left the meeting.

Kay Havens

The Board engaged Ms. Havens in a series of questions. Upon completion of the questions and answers Mr. Havens left the meeting.

At approximately 9:30 o'clock a.m. the Board went into deliberations.

President Vergara asked the Board members to discuss how they feel the interview process went.

Director Freshley stated that she found the process interesting and there were some good candidates with different backgrounds. She further stated that we are looking at overall experience and interface with the current Board and customer base.

Vice President Monin stated that we need someone who can get along with the Board, and it's important that they have experience and knowledge of water.

Director Gaskins stated that he felt all candidates were interesting, that some candidates were very confident, and we need someone who can speak up and work well with the Board.

President Vergara asked for a Motion.

Motion: Vice President Monin made a Motion to appoint Fred Adjarian to fill the Board vacancy. He further stated that he felt Mr. Adjarian has the experience in the water world, and had the best answers, including sewer, and understood the industry and projects the District is involved in. There was no second, so the Motion died.

President Vergara asked for a second Motion.

Motion: Director Freshley made a Motion, seconded by Director Gaskins to appoint Kay Havens to fill the Board vacancy.

Director Freshley stated that Kay Havens had a lot of knowledge and embraces the challenge of being on the Board and working with the other Directors. Director Gaskins agreed with Director Freshley.

Director Freshley stated that she feels the most qualified person should be appointed to the Board vacancy.

President Vergara asked for a Roll Call Vote.

Roll Call Vote:

Director Gaskins	aye
Vice President Monin	nay
President Vergara	aye
Director Freshley	aye

The Motion passed 3-1 to appoint Kay Havens to fill the Board vacancy.

At approximately 9:54 o'clock a.m. the 4 Board candidates returned to the meeting.

President Vergara thanked all of the candidates for their interest on the ETWD Board of Directors. He further stated that the Board has made a decision to appoint Kay Havens to fill the Board vacancy seat.

Oath of Office

Mr. Hill provided the Oath of Office to Ms. Havens.

Notification to Registrar of Voters Office and to the Orange County Clerk of the Board

President Vergara asked for a Motion.

Motion: Director Freshley made a Motion, seconded by Director Gaskins and unanimously carried across the Board to authorize the Secretary to forward the newly appointed Director's Oath of Office form to the Orange County Clerk of the Board and Registrar of Voters office.

Roll Call Vote:

Director Gaskins	aye
Vice President Monin	aye
President Vergara	aye
Director Freshley	aye

Adjournment

There being no further business to come before the Board, the following motion was duly made and passed.

Motion: Vice President Monin moved, seconded by Director Gaskins and unanimously carried that today's meeting be hereby adjourned at 10:00 o'clock.

Roll Call Vote:

Director Gaskins	aye
Vice President Monin	aye
Director Freshley	aye
President Vergara	aye

Respectfully submitted,

POLLY WELSCH
Recording Secretary

APPROVED:

JOSE F. VERGARA, President of
the El Toro Water District and the
Board of Directors thereof

ROBERT R. HILL, Secretary
of the El Toro Water District and
the Board of Directors thereof