

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



DENNIS P. CAFFERTY, Secretary of the El Toro Water District and the Board of Directors thereof



## **AGENDA**

### **EL TORO WATER DISTRICT**

#### **REGULAR MEETING OF THE BOARD OF DIRECTORS ENGINEERING COMMITTEE MEETING AND FINANCE/INSURANCE COMMITTEE MEETING**

**January 21, 2020**

**7:30 a.m.**

**CALL TO ORDER** – President Monin

**PLEDGE OF ALLEGIANCE** – Vice President Gaskins

#### **ORAL COMMUNICATIONS/PUBLIC COMMENTS**

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda until said item is discussed by the Board. Comments on other items will be heard at the times set aside for “COMMENTS REGARDING NON-AGENDA ENGINEERING COMMITTEE ITEMS” or for “COMMENTS REGARDING NON-AGENDA FIC ITEMS.” The public will identify themselves when called on and limit their comments to three minutes.

#### **ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

## **ENGINEERING COMMITTEE**

**CALL MEETING TO ORDER – Director Freshley**

### **CONSENT CALENDAR**

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

1. **Approval of Minutes** (Minutes Included)
  - a. Consider approving the minutes of the December 17, 2019 Engineering Committee.

### **APPROVAL OF ITEMS REMOVED FROM TODAY'S ENGINEERING COMMITTEE**

#### **CONSENT CALENDAR**

The Board will discuss items removed from today's Engineering Committee Consent Calendar requiring further discussion.

**Recommended Action:** The Board will be requested to approve the items removed from today's Engineering Committee Consent Calendar.

#### **ENGINEERING ACTION ITEMS**

There are no action items.

#### **ENGINEERING GENERAL INFORMATION ITEMS**

2. **EI Toro Water District Capital Project Status Report**  
(Reference Material Included)

Staff will review and comment on the EI Toro Water District Capital Project Status Report.

3. **Engineering Items Discussed at Various Conferences and Meetings** (Oral Report)

The Committee will discuss any pertinent Engineering items discussed at Conferences.

#### **COMMENTS REGARDING NON-AGENDA ENGINEERING COMMITTEE ITEMS**

#### **CLOSE ENGINEERING COMMITTEE MEETING**

## FINANCE / INSURANCE COMMITTEE MEETING

CALL MEETING TO ORDER – Director Vergara

### CONSENT CALENDAR

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

4. **Approval of Minutes** (Minutes Included)

- a. Consider approving the minutes of the December 17, 2019 Finance Committee meeting

### **APPROVAL OF ITEMS REMOVED FROM TODAY'S FINANCE COMMITTEE**

#### **CONSENT CALENDAR**

The Board will discuss items removed from today's Finance Committee Consent Calendar requiring further discussion.

**Recommended Action:** The Board will be requested to approve the items removed from today's consent Finance Committee Consent Calendar.

### FINANCIAL ACTION ITEMS

5. **Quarterly Insurance Report** (Reference Material Included)

Staff will review and comment on the Quarterly Insurance Report for the period October 1, 2019 through December 31, 2019.

**Recommended Action:** Staff recommends that the Board Receive and File the Quarterly Insurance Report for the period of October 1, 2019 through December 31, 2019.

6. **Nimble Storage Array Replacement** (Reference Material Included)

Staff will review and comment the purchase of network hardware to the existing Nimble Storage Array.

**Recommended Action:** Staff recommends that the Board of Directors authorize the General Manager to enter into a Purchase Order Contract with Dell USA LP in the amount of \$60,801.19 for the purchase of 3 PowerEdge R740 servers and 2 Dell 4128 10G network switches with professional services for help with implementation and migration and enter into a Purchase Order Contract with Dell EMC in the amount of \$63,412.81 for the purchase of an EMC Unity XT380 Storage Array. Staff further recommends that the Board authorize the General Manager to fund the project costs from the District's Capital Reserves in accordance with the District's adopted Capital Reserve Policy.

7. **Resolution No. 20-1-1 Adopting Schedule 7-W of the District's Rules and Regulations Consisting of the District's Policy on Discontinuation of Residential Water Service** (Reference Material Included)

Staff will review and comment on Resolution No. 20-1-1 which adopts Schedule 7-W of the District's Rules and Regulations consisting of the District's policy on discontinuation of residential water service as required by Senate Bill 998.

**Recommended Action:** Staff recommends adopting Resolution No. 20-1-1 Schedule 7-W of the District's Rules and Regulations consisting of the District's policy on discontinuation of residential water service as required by Senate Bill 998.

RESOLUTION NO. 20-1-1

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
EL TORO WATER DISTRICT  
ADOPTING SCHEDULE 7-W OF THE DISTRICT'S  
RULES AND REGULATIONS CONSISTING OF THE  
DISTRICT'S POLICY ON DISCONTINUATION OF  
RESIDENTIAL WATER SERVICE

8. **Resolution No. 20-1-2 Amending Schedule 1-W of the District's Rules and Regulations "General Metered Potable Water Service"** (Reference Material Included)

Staff will review and comment on Resolution 20-1-2 which amends Schedule 1-W of the District's Rules and Regulations "General Metered Potable Water Service".

**Recommended Action:** Staff recommends approval of Resolution No. 20-1-2 which amends Schedule 1-W of the District's Rules and Regulations "General Metered Potable Water Service".

RESOLUTION NO. 20-1-2

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
EL TORO WATER DISTRICT  
AMENDING SCHEDULE 1-W  
OF THE DISTRICT'S RULES AND REGULATIONS  
"GENERAL METERED POTABLE WATER SERVICE"

9. **Resolution No. 20-1-3 Amending Policy Statement 1985-3 (IV) (ETWD Investment Policy)** (Reference Material Included)

Staff will review and comment on Resolution No. 20-1-3 amending Policy Statement 1985-3 (IV) (ETWD Investment Policy).

**Recommended Action:** Staff recommends approving Resolution No. 20-1-3 amending Policy Statement 1985-3 (IV) (ETWD Investment Policy).

RESOLUTION NO. 20-1-3

RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE EL TORO WATER DISTRICT  
AMENDING POLICY STATEMENT 1985-3 (IV)  
(ETWD INVESTMENT POLICY)

10. **Financial Package - Authorization to Approve Bills for Consideration dated January 21, 2020 and Receive and File Financial Statements as of December 31, 2019** (Reference Material Included)

The Board will consider approving the Bills for Consideration dated January 21, 2020 and Receive and File Financial Statements as of December 31, 2019.

**Recommended Action:** Staff recommends that the Board 1) approve, ratify and confirm payment of those bills as set forth in the schedule of bills for consideration dated January 21, 2020, and 2) receive and file the Financial Statements for the period ending December 31, 2019.

**FINANCIAL INFORMATION ITEMS**

11. **Board of Directors Benefits** (Oral Report)

Staff will provide a description of the existing benefits provided to the District Board of Directors as well as options for future consideration.

12. **2020/21 Fiscal Year Budget/Cost of Service Evaluation/Preparation and Tentative Schedule Status Report** (Reference Material Included)

Staff will review and comment on the 2020/21 fiscal year Budget/Cost of Service Evaluation/Preparation and Tentative Schedule.

13. **Tiered Water Usage and Revenue Tracking** (Reference Material Included)

Staff will review and comment on monthly and year to date Tiered Water Usage and Revenue tracking.

**COMMENTS REGARDING NON-AGENDA FIC ITEMS**

## CLOSE FINANCE AND INSURANCE COMMITTEE MEETING

### ATTORNEY REPORT

#### CLOSED SESSION

At this time the Board will go into Closed Session as follows:

1. At this time the Board will go into Closed Session pursuant to Government Code Section 54956.9 (d) (2) to consult with legal counsel and staff –Potential Litigation (one matter).

#### REGULAR SESSION

#### REPORT ON CLOSED SESSION (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

#### ADJOURNMENT TO 7:30 a.m., Monday, February 24, 2020.

*The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.*

#### Request for Disability-Related Modifications or Accommodations

*If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.*