

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



DENNIS P. CAFFERTY, Secretary of the El Toro Water District and the Board of Directors thereof



AGENDA
EL TORO WATER DISTRICT
REGULAR MEETING OF THE
BOARD OF DIRECTORS

December 19, 2019

7:30 a.m.

CALL MEETING TO ORDER – President Vergara

PLEDGE OF ALLEGIANCE – Director Freshley

ORAL COMMUNICATIONS/PUBLIC COMMENTS

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for “COMMENTS REGARDING NON-AGENDA ITEMS.” The public will identify themselves when called on and limit their comments to three minutes.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

PRESENTATION OF AWARDS, RECOGNITIONS AND INTRODUCTIONS

a. Service Awards

1. Mr. Cafferty will introduce and recognize Steven Wingen, Customer Service Crew Chief, for 30 years of service with the District.

b. Continuing Education & Training, Degree and Certification Program acknowledgement

There are no acknowledgements.

c. Special District/Employee Association/Community Award Acknowledgement and Employee Special Recognition

There are no acknowledgements.

CONSENT CALENDAR

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

1. Approval of Minutes (Minutes Included)

- a. Consider approving the minutes of the November 26, 2019 Board meeting.

APPROVAL OF ITEMS REMOVED FROM TODAY'S CONSENT CALENDAR

The Board will discuss items removed from today's Consent Calendar requiring further discussion.

Recommended Action: The Board will be requested to approve the items removed from today's Consent Calendar.

DIRECTOR/COMMITTEE REPORTING

2. Director Reports for Meetings Attended (Oral Report)

GENERAL MANAGER ACTION ITEMS

3. ELECTION OF OFFICERS (Oral)

a. Office of President

Section V-4 of the Bylaws of the El Toro Water District provide that the office of Vice President shall automatically succeed to the office of President when the office of President or the current President's term of office has expired. Vice

President Monin will therefore succeed to the office of President. The term of office of the President shall be for one (1) calendar year.

Recommended Action: The Secretary or Assistant Secretary will administer the Oath of Office to the President of the El Toro Water District Board of Directors.

b. Election of Vice President

At this time the Board members will accept nominations for the office of Vice President of the El Toro Water District and the Board of Directors thereof.

Recommended Action: The Board will elect a Vice President for the Board of Directors of the El Toro Water District to serve for one year or until the election of their successor. The Secretary or Assistant Secretary will administer the Oath of Office to the newly elected Vice President of the El Toro Water District Board of Directors

c. Confirmation of Existing Officer Appointments

Section V-6 and V-7 of the Bylaws of the El Toro Water District provide the Board of Directors the authority to appoint officers for the offices of Secretary, Assistant Secretary and Treasurer. The existing appointments are:

Secretary – Dennis Cafferty
Assistant Secretary – Judy Cimorell
Treasurer – Neely Shahbakhti

At this time the Board will consider confirming the existing appointments for the offices of Secretary, Assistant Secretary and Treasurer.

Recommended Action: Staff recommends that the Board consider confirming the existing appointments for the offices of Secretary, Assistant Secretary and Treasurer.

GENERAL MANAGER INFORMATION ITEMS

4. General Manager's Monthly Report (Report Included)

Staff will review and comment on the General Manager's Monthly Report.

5. Legislative Reports (Reference Materials Included)

Staff and General Counsel will review and comment on the Legislative reports.

6. Public Education and Outreach & Water Conservation Reports (Reference Material Included)

7. **SOCWA Reports** (Reference Material Included)
 - a. SOCWA Finance Committee Meeting – December 10, 2019
 - b. SOCWA Board Meeting – December 12, 2019

8. **Municipal Water District Of Orange County (MWDOC) Report**
(Reference Material Included)
 - a. MWDOC/MET Directors Workshop – canceled
 - b. MWDOC Planning/Operations Committee – December 2, 2019
 - c. MWDOC Administration & Finance Committee – December 11, 2019
 - d. MWDOC Public Affairs & Legislation Committee – December 16, 2019
 - e. MWDOC Board Meeting – December 18, 2019
 - f. MWDOC Managers Meeting – December 19, 2019

9. **Local Agency Formation Commission (LAFCO) Report**
 - a. Report on the December 11, 2019 meeting - canceled

10. **South Orange County Watershed Management Area (SOCWMA) Management and/or Executive Committee Report**
 - a. Report on the December 2, 2019 SOCWMA Management Committee meeting – canceled

11. **ISDOC Meetings** (Reference Material Included)
 - a. Report on the December 10, 2019 ISDOC Executive Committee Meeting

12. **WACO Meetings** (Reference Material Included)
 - a. Report on the December 13, 2019 WACO Meeting
 - b. Report on the December 17, 2019 WACO Planning Committee meeting

13. **City Coordination Efforts**

There was no meeting.

COMMITTEE AND GENERAL INFORMATION

14. **Schedule of Appearances Laguna Woods Village TV-6 for Calendar Year 2020**
(Reference Material Included)
15. **Dates to Remember for December 2019/January 2020** (Reference Material Included)
16. **Carry-Over Pending Matters**

COMMENTS REGARDING NON-AGENDA ITEMS

ATTORNEY REPORT

CLOSED SESSION

At this time the Board will go into Closed Session as follows:

1. At this time the Board will go into Closed Session pursuant to Government Code Section 54956.9 (d) (2) to consult with legal counsel and staff – Potential Litigation (one matter).

REGULAR SESSION

REPORT ON CLOSED SESSION (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

ADJOURNMENT

Recommended Action: The Board will be requested to take action adjourning today's Board meeting to **Thursday, January 23, 2020 at 7:30 a.m.** at the El Toro Water District, 24251 Los Alisos Boulevard, Lake Forest, California.

The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.

Request for Disability-Related Modifications or Accommodations

If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.