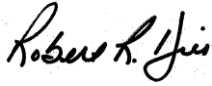


3I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



---

Robert R. Hill, Secretary of the  
El Toro Water District and the Board of  
Directors thereof

**AGENDA**

**EL TORO WATER DISTRICT**

**REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
ENGINEERING COMMITTEE MEETING  
AND  
FINANCE/INSURANCE COMMITTEE MEETING**

**April 23, 2019**

**7:30 a.m.**

**CALL TO ORDER** – Director Freshley

**PLEDGE OF ALLEGIANCE** – Vice President Monin

**ORAL COMMUNICATION** – PUBLIC COMMENT

Members of the public may address the Committee at this time or they may reserve this opportunity with regard to an item on the agenda until said item is discussed by the Committee. Comments on other items will be heard at the time set aside for “COMMENTS REGARDING NON-AGENDA ITEMS.” The public will identify themselves when called on and limit their comments to three minutes.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

## **ACTION ITEM**

1. **Resolution No. 19-4-1 Adopting the Eighth Amendment to the District's Bylaws** (Reference Material Included)

Staff will review and comment on the Eighth Amendment to the District's Bylaws.

**Recommended Action:** Staff recommends that the Board of Directors 1) adopt Resolution No. 19-4-1 effective April 23, 2019, and 2) authorize and direct the Secretary to record the Eighth Amendment to the District's Bylaws with the Orange County Recorder's Office.

RESOLUTION NO. 19-4-1  
OF THE BOARD OF DIRECTORS  
OF THE EL TORO WATER DISTRICT  
ADOPTING THE EIGHTH AMENDMENT TO  
THE DISTRICT'S BYLAWS

## **ENGINEERING COMMITTEE**

### **CONSENT CALENDAR**

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

2. Consider approving the March 26, 2019 Engineering Committee meeting minutes.

### **APPROVAL OF ITEMS REMOVED FROM TODAY'S ENGINEERING COMMITTEE CONSENT CALENDAR**

The Board will discuss items removed from today's Engineering Committee Consent Calendar requiring further discussion.

**Recommended Action:** The Board will be requested to approve the items removed from today's consent Calendar.

### **ENGINEERING ACTION ITEMS**

3. **Aliso Creek Lift Station Skid Pump and Trailer Mounted Emergency Pump** (Reference Material Included)

Staff will review and comment on the review of the proposals submitted for the acquisition of two emergency pumps with associated installation and appurtenant pipe and fittings. The combined budget, defined in the 2018/19 capital budget for this purchase is \$285,000.

**Recommended Action:**

Staff recommends that the Board of Directors authorize the District's General Manager to (1) issue a purchase order contract to Rain for Rent in the amount of \$208,588.60 for purchase of two 173 HP pumps, (2) enter into a contract with S.S. Mechanical in the amount \$45,175.00 for installation of the pump at the Aliso Creek Lift Station and (3) issue a purchase order contract to Rain for Rent in the amount of \$18,192.58 for the purchase of pipes hoses and fittings for the portable, trailer mounted pump. Staff also recommends that the Board authorize the General Manager to fund the project costs from the District's Capital Reserves in accordance with the District's adopted Capital Reserve Policy.

**ENGINEERING GENERAL INFORMATION ITEMS**

**4. EI Toro Water District Capital Project Status Report**  
(Reference Material Included)

Staff will review and comment on the EI Toro Water District Capital Project Status Report.

**5. Engineering Items Discussed at Various Conferences and Meetings** (Oral Report)

The Committee will discuss any pertinent Engineering items discussed at Conferences.

**COMMENTS REGARDING NON-AGENDA ENGINEERING COMMITTEE ITEMS**

**CLOSE ENGINEERING COMMITTEE MEETING**

**FINANCE/INSURANCE COMMITTEE MEETING**

**CALL MEETING TO ORDER – Vice President Monin**

**CONSENT CALENDAR**

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

**6. Consider approving the March 26, 2019 Finance Committee meeting minutes.**

## **APPROVAL OF ITEMS REMOVED FROM TODAY'S FINANCE COMMITTEE**

### **CONSENT CALENDAR**

The Board will discuss items removed from today's Finance Committee Consent Calendar requiring further discussion.

**Recommended Action:** The Board will be requested to approve the items removed from today's consent Calendar.

### **FINANCIAL ACTION ITEMS**

**7. Quarterly Insurance Report** (Reference Material Included)

Staff will review and comment on the Quarterly Insurance Report for the period January 1, 2019 through March 31, 2019.

**Recommended Action:** Staff recommends that the Board Receive and File the Quarterly Insurance Report for the period of January 1, 2019 through March 31, 2019.

**8. Financial Package - Authorization to Approve Bills for Consideration dated April 23, 2019 and Receive and File Financial Statements as of March 31, 2019** (Reference Material Included)

The Board will consider approving the Bills for Consideration dated April 23, 2019 and Receive and File Financial Statements as of March 31, 2019.

**Recommended Action:** Staff recommends that the Board 1) approve, ratify and confirm payment of those bills as set forth in the schedule of bills for consideration dated April 23, 2019, and 2) receive and file the Financial Statements for the period ending March 31, 2019.

### **FINANCIAL INFORMATION ITEMS**

**9. 2019/20 Fiscal Year Budget/Cost of Service Evaluation/Preparation and Tentative Schedule Status Report** (Reference Material Included)

Staff will review and comment on the 2019/20 fiscal year Budget/Cost of Service Evaluation/Preparation and Tentative Schedule.

**10. Tiered Water Usage and Revenue Tracking** (Reference Material Included)

Staff will review and comment on monthly and year to date Tiered Water Usage and Revenue tracking.

## **COMMENTS REGARDING NON-AGENDA FIC ITEMS**

### **CLOSE FINANCE AND INSURANCE COMMITTEE MEETING**

#### **ATTORNEY REPORT**

#### **CLOSED SESSION**

At this time the Board will go into Closed Session as follows:

1. In accordance with Government Code Section 54956.96 in order to receive, discuss, and/or take action concerning information obtained by the District's representative pertaining to a closed session of the South Orange County Wastewater Authority ("SOCWA"), a joint powers agency.
2. To consider the potential amendment of the General Manager's Employment Agreement pursuant to Government Code Section 54957 (b) (1).

#### **REGULAR SESSION**

#### **REPORT ON CLOSED SESSION (Legal Counsel)**

Mr. Granito will provide an oral report on the Closed Session.

#### **ADJOURNMENT TO 7:30 a.m., Tuesday, May 21, 2019.**

*The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.*

#### **Request for Disability-Related Modifications or Accommodations**

*If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.*