

Memorandum

To: **Board Members**
From: **General Manager**
Date: **February 23, 2019**
Subject: **ETWD STRATEGIC PLAN – BOARD OF DIRECTORS ANNUAL WORKSHOP**

The 2017 Strategic Plan included the following Goal which would be initiated annually in January or February of each year. The intent of the Goal and the implementation process is described below.

Goal 5. BOARD OF DIRECTORS. The board will self-assess its norms and procedures to maintain its effectiveness and efficiency.

5.1 Annually self-assess Board effectiveness and take any appropriate actions.

As part of this effort, determine if changes should be made in agendas, meeting times, meeting structure and content, committees, the relationship between Board members and between the Board and General Manager, and any other relevant topic.

IMPLEMENTATION: The President of the Board will initiate a Board review annually near the beginning of the calendar year on any Board-related topic, with the goal of optimizing Board effectiveness. Examples of potential topics include: committees, the agenda packet, number and timing of meetings per month, enhancing deliberation, and incorporating additional rules of order into the meeting process. This would be conducted in a workshop format and include an opportunity to openly discuss District issues beyond the Board itself. (Annually in January/February)

Recommended Action: Approve any appropriate actions taken to optimize Board effectiveness and set strategic goals.