

PI hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.

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ROBERT R. HILL, Secretary of the  
El Toro Water District and the Board of  
Directors thereof

## **AGENDA**

### **EL TORO WATER DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS**

**February 28, 2019  
7:30 a.m.**

**CALL MEETING TO ORDER – President Vergara**

**PLEDGE OF ALLEGIANCE – Director Freshley**

#### **ORAL COMMUNICATIONS/PUBLIC COMMENTS**

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for “DIRECTORS COMMENTS/NON-AGENDA ITEMS.” The public will identify themselves when called on and limit their comments to three minutes.

#### **ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

#### **PRESENTATION OF AWARDS, RECOGNITIONS AND INTRODUCTIONS**

a. Service Awards

There are no acknowledgements.

b. Continuing Education & Training, Degree and Certification Program acknowledgement

1. Mr. Hill will recognize and congratulate on behalf of the Board, Cesar Cassani, Waste Water Operator 1, for obtaining his Associate Degree for Water Utility Science from Rancho Santiago Community College.

c. Special District/Employee Association/Community Award Acknowledgement and Employee Special Recognition

There are no acknowledgements.

1. **California Association of Sanitation Agencies (CASA) Education Foundation** (Oral)

The president of the CASA Education Foundation (Mike Dunbar) will provide an overview of the annual CASA scholarship program that provides scholarship opportunities to three students each year working toward a degree in an engineering or scientific field.

**Recommended Action:** Authorize the General Manager to contribute \$1,000 to the annual CASA scholarship program.

## **CONSENT CALENDAR**

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

2. **Approval of Minutes** (Minutes Included)

Consider approving the minutes of the January 22, 2019 Board meeting

## **APPROVAL OF ITEMS REMOVED FROM TODAY'S CONSENT CALENDAR**

The Board will discuss items removed from today's Consent Calendar requiring further discussion.

**Recommended Action:** The Board will be requested to approve the items removed from today's consent Calendar.

## **DIRECTOR/COMMITTEE REPORTING**

3. **Director Reports for Meetings Attended** (Oral Report)

## **GENERAL MANAGER ACTION ITEMS**

4. **Resolution No. 19-2-1 Increasing the number of General Meetings that are Pre-Approved for all Directors to Attend for the Calendar Year 2019** (Reference Material Included)

President Vergara has increased the number of General Meetings that are Pre-Approved for all Directors to attend for the Calendar Year 2019 as highlighted in Exhibit A.

**Recommended Action:** The Board will consider adopting Resolution No. 19-2-1 to increase the number of General Meetings that are pre-approved for all Directors to attend for the calendar year 2019 as highlighted in Exhibit A.

RESOLUTION NO. 19-2-1

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
EL TORO WATER DISTRICT  
TO INCREASE THE NUMBER OF GENERAL MEETINGS  
THAT ARE PRE-APPROVED FOR ALL DIRECTORS TO ATTEND  
FOR THE CALENDAR YEAR 2019

**GENERAL MANAGER INFORMATION ITEMS**

5. **General Manager's Monthly Report** (Report Included)

Staff will review and comment on the General Manager's Monthly Report.

6. **State Drought Regulations – Monthly Report** (Reference Material Included)

Staff will review and comment on reporting of monthly and cumulative water production compared to actual water production in 2013.

7. **Legislative Reports** (Reference Materials Included)

Staff and General Counsel will review and comment on the Legislative reports.

8. **Public Education and Outreach & Water Conservation Reports** (Reference Material Included)

9. **SOCWA Reports** (Reference Material Included)

- a. SOCWA Special Board Meeting – February 7, 2019
- b. SOCWA Board Meeting – February 7, 2019
- c. SOCWA Engineering Committee Meeting – February 14, 2019

- d. SOCWA Finance Committee Meeting – February 19, 2019
- 10. Municipal Water District Of Orange County (MWDOC) Report**  
(Reference Material Included)
- a. MWDOC Planning/Operations Committee – February 4, 2019
  - b. MWDOC/MET Directors Workshop – February 6, 2019
  - c. MWDOC Administration & Finance Committee – February 13, 2019
  - d. MWDOC Public Affairs & Legislation Committee – February 19, 2019
  - e. MWDOC Board Meeting – February 20, 2019
  - f. MWDOC Managers Meeting – February 21, 2019
  - g. MWDOC Water Policy Forum – February 21, 2019
- 11. Local Agency Formation Commission (LAFCO) Report**
- a. Report on the February 13, 2019 LAFCO meeting
- 12. South Orange County Watershed Management Area (SOCWMA) Management and/or Executive Committee Report**
- a. Report on the January 31, 2019 SOCWMA Ad-Hoc Committee Meeting
  - b. Report on the February 4, 2019 SOCWMA Management Committee Meeting - canceled
- 13. ISDOC Meetings** (Reference Material Included)
- a. Report on the January 31, 2019 ISDOC Quarterly Luncheon Meeting
  - b. Report on the February 5, 2019 ISDOC Executive Committee Meeting
- 14. WACO Meetings** (Reference Material Included)
- a. Report on the February 1, 2019 WACO Meeting

- b. Report on the February 19, 2019 WACO Planning Committee meeting

**15. City Coordination Efforts**

- a. Report on the February 27, 2019 City of Lake Forest Quarterly Utility Coordination Meeting

**COMMITTEE AND GENERAL INFORMATION**

**16. Dates to Remember for February/March 2019(Reference Material Included)**

**17. Carry-Over Pending Matters (Reference Material Included)**

**DIRECTOR COMMENTS/NON-AGENDA ITEMS**

**ATTORNEY REPORT**

**CLOSED SESSION**

At this time the Board will go into Closed Session as follows:

1. In accordance with Government Code Section 54956.96 in order to receive, discuss, and/or take action concerning information obtained by the District's representative pertaining to a closed session of the South Orange County Wastewater Authority ("SOCWA"), a joint powers agency.
2. To conduct the General Manager's annual performance evaluation pursuant to Government Code Section 54957 (b) (1).
3. To consider the potential amendment of the General Manager's Employment Agreement pursuant to Government Code Section 54957 (b) (1).
4. Conference with Legal Counsel – potential litigation pursuant to paragraph (2) of Government Code Section 54956.9 (one matter).

**REGULAR SESSION**

**REPORT ON CLOSED SESSION (Legal Counsel)**

Mr. Granito will provide an oral report on the Closed Session.

**18. GENERAL MANAGER COMPENSATION**

**Board Action:** The District's Board of Directors will discuss and consider granting the District's General Manager a compensation increase in the amount and form as determined by the Board.

## **ADJOURNMENT**

**Recommended Action:** The Board will be requested to take action adjourning today's Board meeting to **Thursday, March 28, 2019 at 7:30 a.m.** at the El Toro Water District, 24251 Los Alisos Boulevard, Lake Forest, California.

*The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.*

### **Request for Disability-Related Modifications or Accommodations**

*If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.*